

Minutes, Thursday March 28, 2024

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001

For Board of Elections

3 A 4, Equipment.....\$ 10,567.20

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 058

HAVA Grant

58 ELC, Election Security.....\$ 874.47

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 73

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer advertised for said bids for Bituminous materials and received said bids on the 21st day of March, 2024 at which time the bids were opened, publicly read, and tabled for further study,

WHEREAS, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for 2024's bituminous materials be awarded to Asphalt Materials, Inc.

now therefore, be it

RESOLVED, That after review of bids received by the Putnam County Engineer, the Board of County Commissioners, based on the unit price bids read at the bid opening on March 21, 2024, does hereby award the contract for the 2024 Bituminous materials to Asphalt Materials, Inc. (940 N. Wynn Rd., Oregon, OH 43616).

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 74

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For Sheriff/Jail

From.....6 A 14D1, Maintenance Contracts.....to.....4 B11MTR, Maintenance & Repairs.....\$20,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 75

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Ohio Department of Transportation, Office of Aviation is administering funds to provide financial assistance to publicly owned airports in the State through the Ohio Airport Improvement Program and the Ohio Airport Grant Program; and

WHEREAS, the Board of Putnam County Commissioners is eligible for project funding for Install Runway 9 NAVAID (PAPI-2 Box) Design and Construction at the Putnam County Airport.

now therefore, be it,

RESOLVED, by The Board of Putnam County Commissioners, Putnam, that:

Section One: That the Putnam County Airport Board shall commit the matching funds necessary for this grant.

Section Two: That the Putnam County Airport Board, of the Putnam County Airport is hereby authorized to make application for and accept said grant in accordance with the procedures prescribed by the Ohio Department of Transportation, Office of Aviation and sign all related documents and assurances.

Section Three: The Airport Board President may enter into a Grant Contract with the Ohio Department of Transportation, Office of Aviation and may accept and execute any documents to manage said grant inclusive of amendments and submissions of applications for payment as required by the Ohio Department of Transportation, Office of Aviation.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 76

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer advertised for said bids for the PID 119012 PUT-TR 2-3.53 Bridge Rehabilitation and received said bids on the 21st day of March, 2024 at which time the bids were opened, publicly read, and tabled for further study,

WHEREAS, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for the PUT-TR 2-3.53 Bridge Rehabilitation be awarded to RG Zachrich Construction, Inc., based on their total price bid read and unit price bids submitted at the bid opening.

now therefore, be it

RESOLVED, that after review of bids received by the Putnam County Engineer, the Board of County Commissioners does hereby award the contract for the PID 119012 PUT-TR 2-3.53 Bridge Rehabilitation, to RG Zachrich Construction, Inc., based on their total price bid read and unit price bids submitted at the bid opening on March 21, 2024.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 77

Mr. Schroeder moved to approve signing the contract documents for the Put TR 2-3.53 Bridge Rehabilitation.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Mr. Schroeder moved the adoption of the following:

WHEREAS, Putnam County is a member of the Western Ohio Regional Treatment and Habilitation Center (W.O.R.T.H.), a community based corrections facility located at 243 Bluelick Road, Lima, Ohio; and

WHEREAS, as a Member county it is incumbent on this Board to act in conjunction with the other member boards of commissioners to reappoint the commissioners appointment to the Facilities Governing Board; and

WHEREAS, Melissa Daegger was appointed by the Boards of County Commissioners effective October 12, 2020 and expiring October 12, 2023; and

WHEREAS, Pursuant to Section 2301.51 of the Revised Code, this Board, in conjunction with the other member boards of W.O.R.T.H., wish to reappoint Melissa Daegger to a full three (3) year term effective October 12, 2023 and ending October 12, 2026; and.

NOW, THEREFORE, BE IT RESOLVED, That this Board, as a member county, and with the collective boards of county commissioners, hereby reappoints Melissa Daegger to the Facilities Governing Board of W.O.R.T.H. for a full three (3) year term effective October 13, 2023 ending October 12, 2026.

BE IT FURTHER RESOLVED, That the clerk of this Board certify a copy of this resolution to the Facilities Governing Board of the W.O.R.T.H. Center which resolution will be included with the resolutions of the other eight (8) member counties, which collectively shall constitute the appointment of said member.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Then/Now Purchase orders

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Schlumbohm Mr. Schroeder Mr. Lammers
Exceptions: Mr. Schlumbohm Mr. Schroeder Mr. Lammers
Comm. Jrl. 120, Page

Purchase Orders and Travel Requests

Board of Elections.....Blanket purchase order for 2nd qtr. travel for \$ 2,500.00, Blanket purchase order for 2nd qtr. supplies for \$ 2,000.00, Blanket purchase order for 2nd qtr service agreement for \$ 4,000.00, Blanket purchase order for 2nd qtr dues/registration fees for \$ 3,000.00,

HAVA Grant....Purchase order to Ohio Secretary of State for return of unspent HAVA funds for security directive 2023-16 for \$ 874.47.

Title Admin....Travel request for Renee Winstead and Carla Maag to attend the OCCA Title Seminar in Columbus, OH on April 17-18, 2024 with expenses for mileage, lodging, meals and registration totaling \$ 529.16.

County General.....Purchase order to Village Hardware for maintenance tools at annual tool sale for \$ 2,000.00.

Capital Improvement.....Purchase order to County Electric to reconfigure the primary and secondary power on west end of fairgrounds for \$ 8,560.00.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers

Alaina Siefker gave Commissioner Schroeder and Commissioner Schlumbohm a note that Marlene Stover, corner of Fairview and 224, had stopped in on Wednesday and asked for the commissioners to contact her. She said her yard water issue is terrible and there is water laying that never laid like that before the work that was done for the Stormwater system. She said there are a few other houses along there that also do but she said hers is the worst of them. She would like them to look into it. Commissioner Schroeder called her and said he would contact Bockrath & Assoc, the project engineer and see if they can check on it and give them her number for them to call her.

Brian Jostpille called in and talked to Commissioners Schroeder and Schlumbohm regarding the stop sign added on Road 17-S. Mr. Jostpille does not feel that that intersection is a safety hazard. The Commissioners went by the advice of the Engineer in regards to the taking his advice on installing the stop sign. Mr. Jostpille feels it was done as a rash decision.

Commissioners Schroeder and Schlumbohm attended the progress meeting for the fairgrounds event center.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Cindy Landwehr, Clerk.

The minutes from Thursday, March 21, 2024 and Tuesday, March 26, 2024 were reviewed and approved.

Brian Hilvers with EMA came in to inform the commissioners that for the Solar Eclipse on April 8th that he will have some employees onsite during the prime time and then as needed after.

Bob Benroth & Jeremy Maag with the Auditors Office came in to discuss the new budgetary software. The current software has been used for 45 years since computers were first used by the county. The software was an old DOS based system. The fees for the services on this system were very reasonable and covered both real estate and budgetary. MFCD has been sold to Vision which is the new software company which also owns the appraisal company. The new system would be CAMA to be compatible with real estate. The real estate side is covered by the real estate fund. MFCD had incredible customer service and would send a person once a week for any updates. The new software will be converted in 2025. The fees going forward will be much higher. The setup fee is additional to the maintenance fees. Paulding and Henry Counties were viewed to see how they used the system. Tech support would be close but would not be able to send a person on site each week. Some other surrounding counties are converting to Vision also. Bob presented a legal opinion on not having to bid for technology for this conversion. He also presented sample resolutions for accepting the ORC. \$43,950 is the new annual fee with additional costs for added services. The annual fees will include licensing. Additional items could be added later if it is found that they are needed. The new system would be internet based and give some department more access and apply for purchase orders. Once the contract is approved the clock starts on scheduling the conversion. In time the paper purchase orders could be digitized, maybe not initially. Safe guards will still remain in place. The big matrix printers can no longer be serviced due to age. All reports will be digitized to save on paper and costs. All the accounts will get new line numbers assigned for the new system. End of month would be preferred for a conversion time. Some offices will be used to try out the system and work out the bugs and use as a tutorial to train others. The approval process for purchase orders, bills and appropriation requests were reviewed. The hosting of the system was discussed. Bob reviewed the security issues with the IT department. There are a few backups in place currently. Mutual agreements were discussed for backup sites. Multi-factor authentication for the system was discussed. CORSA is promoting using the multi-factor authentication for security. The payment schedule for the conversion was reviewed. The purchase order and initial payment would be needed his year. The amount would have to be budgeted each year to the auditor's line item for payment. This would be a large encumbrance for the budget each year until it is paid off.

.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday, March 28, 2024.
Mr. Schroeder seconded the motion.
Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent