

Minutes Tuesday, June 13, 2023

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, Sealed bids for the installation of automated weather observing system III P/T at the Putnam County Airport were opened on April 27, 2023

and

WHEREAS, The following bid was received:

<u>Bidder</u>	<u>Bid Bond</u>	<u>Bid amount</u>
DBT Transportation Services, LLC	Included	\$ 148,335.00

now therefore, be it

RESOLVED, The Board of County Commissioners, upon the recommendation of Crawford Murphy & Tilly Inc and their review of the bids does hereby award the bid DBT Transportation Services LLC. in the amount of \$148,335.00.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 95

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending

December 31, 2023:

Fund 001 Clerk of Courts/Muni Court
From...2 M 8, Appointed Counsel Fees.....to...2 M 9D, Other Expenses.....\$ 1,518.00
Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 97

Mr. Lammers moved to sign the Ohio Dept of Job & Family services Subgrant agreement between Ohio JFS, Ohio Dept of Medicaid and Putnam County Commissioners starting July 1, 2023 through June 20, 2025.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 97-98H

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operation

110 OT, Other Expenses.....\$ 10,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 99

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out.... \$15,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$15,000.00
(Advance for Ditch Maintenance Fund)		

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 100

Mr. Schlubohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 032, Loc. Emerg. Planning Comm

32 MI, Miscellaneous.....\$ 263.96

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 101

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2023.

For Auditor...

From....1 B 13H, Auditor Fringes....to....1 D 1P, Conveyance PERS..\$ 17.58

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 102

Then/Now Purchase orders

County General.....Purchase order 46146

VAWA Grant.....Purchase order 46147

PSI Grant.....Purchase order 45753

EMS.....Purchase order 4161

Youth Subsidy.....Purchase order 46237, 46250

Equip-Recorder.....Purchase order 46148

General Ditch.....Purchase order 46151

LEPC.....Purchase order 4163

Muni Court.....Purchase order 46171

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

Comm. Jrl. 119, Page 103

Purchase orders and travel requests

Airport Construction Grant.....Purchase order to CMT for Bid & construction phase of installing AWOS III 90% FAA \$18,000.00, 5% DOT \$1,000.00. Purchase order to CMT for Designing the AWOS installation 90% FAA \$36,000.00 5% DOT \$ 2,000.00.

Airport Operations.....Purchase order to CMT for bid & construction phase of installing AWOS III 5% local \$ 1,000.00. Purchase order to CMT for designing the AWOS installation 5% local \$ 2,000.00.

Sheriff/Jail.....Travel request for Cpl. Michael Knotts to attend basic training at Wright St. University Lake Campus in Celina on Jun 26-30, 2023 with expenses for registration, meals and other totaling \$ 545.00.

Solid Waste Dist Disp Fees.....Purchase order to The Sign Shack for new signage for moving recycling for \$ 2,000.00.

Recorder.....Amended travel request for Sherrilyn Britsch to attend the ORA Summer Conference in Dayton, OH Jun 11-14, 2023 with expenses for mileage, lodging, and meals totaling \$ 665.25 adding a mileage expense.

EMA.....Travel request for Brian Hilvers to attend the OH 101 Development & Maintenance Emergency operations Plan at Ohio EMA on July 19, 2023 with purchase order for expense for meals totaling \$20.00.

WIA.....Blanket purchase order to Business resource Network for \$3,000.00.

Children Services.....Blanket purchase order for ESAA Preservation for \$ 5,000.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

Alaina Siefker met with Commissioners Schroeder, Schlumbohm and Lammers about letters for SD#2 and Pohl Sewer Districts. We have had a letter put together for a while in regards to letting them know about meters coming out. John said he would like to do a letter at one time and also letting them know about the smoke and dye testing that is coming too so he wants to hold off on sending the letters yet. Vince mentioned maybe we will have to just do two letters. John said Dan Lehman at the Village told him they are going to switch to a different meter through the same company since the other meters have been on back order for so long. The Village will also be ordering these same meters for what they need also. One of the residents for Pohl Road sent a letter in and asked for information on what is going on with their districts. He had heard from a member of the Village Council and wanted to verify the information he was told by him and if they will be taken over by the Village and the plan. We will go ahead and send the first letter now and let them know a letter will be coming again down the road about the testing.

Kim Rieman met with Commissioners Schroeder, Schlumbohm and Lammers about the community health improvement plan donation. Kim also updated the Commissioners on the accreditation of the Health Dept. She also updated them on some improvements that they have some funds available for said improvements. Infection control and contact tracing need improvements. Adding touchless towel dispensers and a touchless front door are some of the

improvements they are looking to install. There are some other items that can be looked into for purchasing to use the available funds. A Community Health Assessment plan is due for reassessment and a Community Health Improvement Plan is needed for the assessment. They are working with a firm to help with a fundraising campaign for the assessment plan. Some other entities are contributing and so they are requesting the Commissioners also contribute. The request from the Commissioners is \$ 1,000 for three years. This assessment is done every three years. The marketing would be to help inform the public of the services that are available to them. The Commissioners think it would be a good idea to be involved. The townships should be the entity that provides funding for the Health Dept is their funding is short according to the law. Commissioners Schroeder, Schlumbohm and Lammers said this will be a ONE time donation. This plan would provide education to the public. The other Commissioners think it is good to help inform the public of the services available to them. Signage was also brought up. Digital signage could be purchased for future use and funds could be set aside. The Health Dept does own a mobile digital sign that can be used by the municipalities within the county. A new restaurant owner in the county was questioning the personnel issue with opening his establishment. Personnel issues will be covered at another meeting.

Tim Schnipke met with Commissioners Schroeder, Schlumbohm and Lammers about maintenance updates. Tim said the contractor on the sewer station Norwalk Concrete is not submitting a change order due to the added work that was needed for the repairs. Norwalk is honoring the original quote. Tim showed pictures of the conditions of the pump. The wear and tear on the pipes and materials used was discussed. The improvements should make the pumps more efficient. The pumps should be running less but pumping more. Ottawa worked with us to get the pit cleaned out for the work to be done. The shut off valves should be replaced on the pumpstations also as they are difficult to operate. Tim is getting prices for the additional improvements. The Commissioners informed Tim that a smoke test will be done for Sewer Dist. #2 and with all the construction projects Tim will be extremely busy this summer. Tim also talked to the Village about getting more grindings for the Recycling drive. The base on the pumpstation was 8 inches deep and the contractor broke the jack hammer digging out the concrete. Tim said they will be working at the Fairgrounds today and tomorrow night in between the rain. Tim said the primary power poles will be moved after the fair is over so the demolition can start. Water and electric will be to be moved from the current camping area to the new camping area due to the construction of the new building and the new parking area. Commissioners suggested running an underground pipe to run water, Tim does not like the idea it fills with water. But would work better to run water through it rather than power. The temporary fence will be used to keep people out of the areas that are needed for the fair.

Charlie Morman stopped in to ask about the award for the landfill mowing. It will be done on Thursday's agenda.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Tuesday, June 6, 2023 were reviewed and approved.

Martin Schroeder met with Commissioners Schroeder, Schlumbohm and Lammers about the county auction. Marty presented the auction breakdown to the Commissioners. The online bidding definitely helped out. The online sales had a buyer's premium which covered the extra costs of personnel needed for the auction. Marty shared the pre-bid figures. There were quite a

few online bidders enrolled for the auction. There was a good crowd in person also, 212 people. Proxi-bid is the software that was used for the auction. The CIC vehicle had an issue with the winning bidder not wanting to pay so an agreement was made with the second bidder to make the purchase. The final costs were submitted to the Commissioners along with the check for the proceeds from the auction. The plans for the auction for next year was discussed. The 2024 auction was initially scheduled for May 18 of 2024.

Pre-demolition meeting for Merchants & Jr. Fair bldgs. at Fairgrounds was held with Kevin Niese of Technicon Design Group, Greg Bockrath & Troy Recker of Bockrath & Assoc and Beth Cogley of All Excavating, Tim Schnipke, Bob Benroth and the Commissioners. Start date will be July 10, 2023. The utilities will be removed by the County maintenance dept. New stone must go in the building pad. Materials can be stored on site. The asbestos and lead testing results were shared with the contractor. There was no asbestos but there was lead paint on the block. It is not a prevailing wage project. The proper permits have been acquired for demolition and EPA. Restoration of disturbed sod areas must be repaired and the engineer must verify the site before existing exposed material is covered or removed. The work will be done Monday thru Friday 7-6 and Saturdays if needed. Beth asked about the testing for the site the engineer has organized the testing for the site. Matt Cogley will be the foreman for the project. The county maintenance will install the fencing for the construction/demolition area. There will be people on the fairgrounds exercising the horses. The God & Country event is before the construction start date. The fencing will contain the Grandstand area also. The gates were assigned to the contractor for access to their work areas. Tim shared that the camping hookups will be moved out of the new parking area. Beth shared that the blocks will be going to the Hancock County Landfill due to the lead paint she also submitted a proposal for the disposal of the block. Which will be done as a change order. Helms will be starting the new construction on August 1, 2023 unless the site is ready prior to that. The fairboard will be informed to remove anything they want from the buildings prior to July 7, 2023.

Greg gave an update on Sewer District #1 project. Greg presented that there are some power poles that will need to be moved for the project. Greg will contact John Recker at AEP about the poles. Commissioners asked about a hearing for the Coates Dt. Greg will get the completed plans sent to the Engineer to schedule the hearing.

Mr. Schroeder moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday June 13, 2023.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes