

Minutes Tuesday, May 23, 2023

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Putnam County has participated in the State of Ohio's Community Housing Improvement Program (CHIP) to provide housing assistance to County residents; and,

WHEREAS, the firm of GLCAP Community Action, Inc. was retained to assist the County with the proposed changes of the Putnam County CHIP Policy Manual; and,

NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSIONERS OF PUTNAM COUNTY, OHIO, THAT:

The Commissioners of Putnam County, Ohio do hereby approve the following proposed changes to the Community Housing Improvement Program (CHIP) Policy Manual.

- **Section 2/Income Eligibility/I.** - Changed asset limit by increasing it from \$30,000 to \$50,000 for Private Rehabilitation and Home Repair activities.
- **Section 4/Disbursement of Funds/F.** - Changed progress draws to allow for no limit of number of draws up to 75% of work completion. Previously only one draw was allowed at 50% work completion.
- **Section 10/Staff Roles & Responsibilities/A. Specific Administrator Roles/2.** - Updated and added GLCAP staff titles and roles.
- **New Construction Habitat for Humanity** – Per PY2023 CHIP Program Application Guidance, page 28, this activity has been removed as an eligible CHIP activity.

NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSIONERS OF PUTNAM COUNTY, OHIO, THAT:

GLCAP Community Action is hereby authorized to submit the Putnam County CHIP Policy Manual to the Ohio Development Services Agency, Office of Community Development for review and approval.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 068

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of June 2023. now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 069-070

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, the State of Ohio, Development Services Agency, Office of Community Development, provides financial assistance to local governments under its Program Year 2023 Community Housing Impact and Preservation (CHIP) program for the purpose of addressing local housing needs; and

WHEREAS, the Office of Community Development encourages local CHIP eligible grantees to request funds as partners in one application; and

WHEREAS, Putnam County, Allen County and the City of Delphos desires to file a combined application under the CHIP Program to receive financial assistance to address the needs as identified by the Housing Advisory Committee; and

WHEREAS, Putnam County agrees to be the applicant. If funded, Putnam County will be the grantee, and will be solely responsible for regulatory compliance and the terms of the grant agreement.

WHEREAS, said Cooperating Agreement outlines the terms for each entity as it relates to the CHIP Program; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, PUTNAM COUNTY, OHIO, hereby enters into a CHIP Joint Cooperating Agreement between Allen County, Putnam County and the City of Delphos, a copy of which is attached hereto and made a part hereof

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 071-072

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 15A, Advances Out.....\$9,400.00

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	57AI, Advance In	\$ 9,400.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 073

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, the original cost of the repair work on Bridge B-5.248 was below the \$50,000 competitive bidding threshold; and

WHEREAS, U.S. Bridge was engaged to do this repair work; and

WHEREAS, during the initial work, it was discovered that the bridge supports were in poorer condition than expected and now must also be replaced; and

WHEREAS, this further work will cost an additional \$77,402.00, and the Engineer desires this work to take place as soon as possible so the bridge repair can be completed and the road be re-opened; and

WHEREAS, Ohio Revised Code Section 307.86 allows the Board of County Commissioners to, by unanimous vote, make the determination that competitive bidding is not necessary due to the emergency circumstances;

Now therefore, be it

RESOLVED, in order to maintain the safety and integrity of Bridge B-5.248, the Board of County Commissioners does hereby approve the emergency work and cost to repair Bridge B-5.248.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 074

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Auto License & Gas

K 15, Contract Services-Roads.....\$ 600,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 075

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operation

110 OT, Other Expenses.....\$ 20,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 076

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners are the owners of a John Deere mower attachment FM2015R used by the Putnam County Airport. and

WHEREAS, The Putnam County Airport is trading in the John Deere flex wing mower on a Woods mower TBW 15.40 through H.G Violet Inc.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to permit the Putnam County Airport to trade-in the John Deere mower attachment FM2015R for \$4,900.00 toward the purchase of a new Woods TBW 15.40 mower for a total cost of \$20,000.00 .

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 077

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 076, Sewer Dist #1

P 6, Contracts-Repairs..... \$ 4,050.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 078

Then/Now Purchase orders

Airport Operations.....Purchase order 46133

PACC.....Purchase order 46136

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none
Comm. Jrl. 119, Page 0279

Purchase orders and travel requests

Solid Waste Dist Disp Fees.....Purchase order to Industrial Hoppers for 4 -5 yd. bins & 6-4 yd. bins for recycling for \$ 22,308.40.

Sewer Dist #1.....Purchase order to Kuhlman Corp. to replace the check valves on the pump stations for \$ 4,051.50.

Capital Improvement.....Purchase order to KC Plumbing & Rooter LLC for repairs to sewer lines at Health Dept for \$ 11,462.00.

Treasurer.....Travel request for Tracy Warnecke to attend the NW Dist. Treasurer meeting at BGSU on May 23, 2023 with expenses for meals and Parking totaling \$ 25.00.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

Stan Oren, Veteran Service Commission met with Commissioners Schroeder, Schlumbohm and Lammers, Gary Lammers and Jeremy Maag to discuss the pending investigation regarding the Veteran Service Commission. Mr. Oren got some confirmations on the responsibilities of this matter. Mr. Oren explained when he first learned of the whole situation back in 2020. The findings that are mentioned are preliminary findings for this investigation. Mr. Oren researched the program and did not find any formal approvals for the program to begin. Gary Lammers explained the process for appointing a special prosecutor for the case. All agree that the program was not well run. Proper records were not kept and receipts were not written. The insurance coverage for this was questioned and CORSA will be consulted. Collection methods for the findings were discussed. Gary Lammers will look into the best method for collection. Everyone who paid for a banner got one, there was no dissatisfaction with the program, just mismanagement.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday May 18, 2023 were reviewed and approved.

Mr. Lammers moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Commissioner Lammers returned to attend the CDBG public hearing #2 at 1:30 p.m.

Commissioners Lammers attended the Records Commission meeting with Sherri Britsch, Kim Redman, Jeremy Maag. The Records Commission discussed retrieving the records that are being stored at Access in Pennsylvania and the costs associated with their storage versus the retrieval.

Mr. Lammers moved to approve the minutes as read from Tuesday, May 23, 2023.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes