

Minutes Thursday March 16, 2023

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out...\$ 3,600.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$3,600.00

(Advance for Ditch Maintenance Fund)

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

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Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners are of the opinion that the flow of traffic in the Department of Job & Family Services will be at a minimum on Good Friday, April 7, 2023, and to allow employees to attend services if they so desire.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby close the Putnam County Job & Family Services Department on Friday, April 2, 2021, to allow employees to attend services if they so desire.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

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Then/Now Purchase orders

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
Exceptions: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
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Purchase orders and travel requests

Engineer.....Travel request for Mike Lenhart to attend 2023 Bridge Conference on April 4-5, 2023 in Newark, OH with expenses for registration and meals totaling \$285.00.

Veteran Services.....Travel request for Jonathan Balmer to attend Honor Flight Mandatory Meeting on April 16, 2023 in Findlay, OH with expense for mileage reimbursement of \$29.08 and other for \$10.00 with a total of \$39.08.

Veteran Services.....Travel request for Jonathan Balmer to attend Honor Flight Toledo Airport on April 17-18, 2023 in Swanton, OH with expenses for mileage reimbursement of \$66.94 and other for \$10.00 with a total of \$76.94.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

Joe Burkhart, IT Supervisor, was in to discuss the Annex building and IT department updates with the Commissioners. Joe asked what the Commissioners have in mind for the Annex. The roof is leaking and needs some attention. Some of the occupants have buckets in their offices collecting water. The new ODOT facility is still a few years out so moving people out of the Annex will not happen soon. A quote could be sought for a new roof. If it is not repaired there will be structural damage. There was recently a water heater leak on the lower floor also. Some other options for temporary repairs were discussed. Moving the offices around may have to be looked at more closely. Tim Schnipke joined the meeting. The Commissioner asked what is the main reason the roof is leaking. Tim explained it is the many different materials used for the roof and the different levels. There is pitch tar plaster that will need to be removed before it is sealed again. The building needs a lot of upgrades with windows and furnaces. Tim said they will inspect the roof today before it starts raining again. The Commissioners are willing to put in \$20,000 - \$30,000 to fix some problems for up to 5 years to get \$100,000 out of it when they sell. Tim has made some repairs and upgrades for the roof drainage that are no longer working. There could have been some wind damage too. Tim said the brick, the roof and the windows are all issues that need attention. The heating system for the building needs to be upgraded also. Tim explained the overall condition of the building and the windows. There are soft spots in the flooring on the second floor also which is the old gym floor. If more is spent on the building it would save spending on rent but then the offices would have to move multiple times. It is hoped that it just needs some shingles but it will most likely need much more work. Tim said if just the Engineer is moving out that would not make enough room in the building for all the offices that need to move. Tim said Crime Victims building is half empty and in the same shape as the Annex needing repairs. He recommended the Commissioners sell the Crime Victims building and build a new raised building on the Annex site to accommodate all those offices. The

Commissioners are in favor to make the needed repairs to the building at this time. Tim also recommended tearing down the Crime Victims building and putting in a new building there. The concrete will be started for the recycling in June. The Commissioners wanted in sooner if possible. The new baler should be coming in this year. Joe said the phishing emails that went out did get clicked on. Joe is looking to extend fiber to the O-G Road and PCOPS building he is looking at quotes. Kalida Telephone has purchased Glandorf Telephone.

Kurt Sahloff stopped in to inform the Commissioners that he is the new chairperson for the Board of Elections. They have reorganized and reappointed Karen Warnecke as the Director. Kurt said a reimbursement has been received on the new poll pads.

Commissioners held the CHIP 23 Procurement Bid Opening with Ashley Siefker. The bids were received as follows:

Mr. moved to table the bids for further review.

Mr. seconded the motion.

Vote Schroeder Lammers Schlumbohm

Commissioners called Rev. Dennis Coates to give him an update on the ditch engineering progress being done by Bockrath & Assoc. It is close to complete and will be progressing soon with the second hearing.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Tuesday, March 14, 2023 were reviewed and approved.

Commissioner Schroeder left for the day.

Commissioners Schlumbohm and Lammers called Joe Burkhart to discuss the wifi and internet usage at the Fairgrounds for the ability to have online payments available at the gates at the fairgrounds. Joe will get quotes for additional direction antennas to gain that ability.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday March 16, 2023.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes