

**Minutes, Tuesday July 26, 2022**

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids, for the lease of 9.480 acres of land more or less located along Putnam Parkway.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to receive sealed bids for the lease of 9.480 acres of land more or less along Putnam Parkway in Ottawa.

and be it further

**RESOLVED**, Sealed bids will be received until 11:30 a.m. on the 16th day of August, 2022, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 9.480 acres of land more or less. Said land situated in the township of Ottawa and is located on the north side of Putnam Parkway in Ottawa.

and be it further

**RESOLVED**, That bid information is on file at the office of the Board of County Commissioners. No animal waste or manure may be spread on the said land due to the close proximity of the business district and the heavy weight of manure application equipment.

and be it further

**RESOLVED**, That the lease will be for a three-year period, the successful bidder may take possession of land upon signing of contract. The first half of the 2023 payment is due April 1 and the second half of the 2023 payment is due November 1. The first half of the 2024 payment is due April 1 and the second half of the 2024 payment is due November 1, 2024. The first half of the 2025 payment is due April 1 and the second half of the 2025 payment is due November 1, 2025.

and be it further

**RESOLVED**, Vegetable crops will not be allowed. If lime on the farmland is recommended thru testing by the renter, we will lime according to recommendations.

and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

and be it further

**RESOLVED**, All bids must be accompanied by a certified check in the amount of 10% of the total bid. The bid deposit for the successful bidder will be returned at the

conclusion of the two year period, all other bid deposits will be returned when the farmland bid is awarded.

Mr.Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners is the owner of 2.067 acres located across the road from the closed Putnam County Landfill on Road H-11 in Ottawa. Said property is located in Ottawa Township.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for a five-year lease of said farm land.

now therefore, be it

**RESOLVED**, Sealed bids will be received until 11:15 a.m. on Tuesday, the 16th day of August, 2022, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 2.067 acres of land more or less. Said land is situated in the township of Ottawa and is known as parcel 30-0181200100.

and be it further

**RESOLVED**, Bid information is on file at the office of the Board of County Commissioners.

and be it further

**RESOLVED**, That the lease will be for a three-year period and rent is due on March 1, 2023, March 1, 2024 and March 1, 2025. Vegetable crops will not be allowed but cover crops are encouraged.

and be it further

**RESOLVED**, The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000 in property and general liability insurance.

and be it further

**RESOLVED**, All bids must be accompanied by a certified check or a cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.

and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

Comm. Jrl. 117 Page 461

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS,** The Board of County Commissioners deems it necessary to advertise for sealed bids for the cash rent of 15.647 acres of land more or less surrounding the Putnam County Airport and Serenity Living building.  
now therefore, be it

**RESOLVED,** Sealed bids will be received until 11:00 a.m. Thursday, the 16th day of August, 20122 at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 15.647 acres of land more or less. Said land being situated in the township of Blanchard and described as follows: The area surrounding the Putnam County Airport and the Old Putnam Acres building.

and be it further

**RESOLVED,** That bid information is on file at the office of the Board of County Commissioners.

and be it further

**RESOLVED,** That the lease will be for a three-year period, the successful bidder may take possession of land December 1, 2022. Alfalfa, mixed grass, wheat and soybeans are restricted to the 15.647 acres more or less surrounding the Putnam County Airport and Putnam Acres Care Center building. One half of the cash rent is to be paid on March 1st and one-half on November 1st each year. The successful bidder will be responsible for coordinating farming activities with the manager at the airport. Term of the lease will be from December 1, 2022 thru November 30, 2025.

and be it further

**RESOLVED,** The Board of County Commissioners will make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.

and be it further

**RESOLVED,** All bids must be accompanied by a certified check or a cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.

and be it further

**RESOLVED,** The successful bidder will be required to submit an affidavit required that the bidder is not charged with any delinquent property/real estate taxes in Putnam County.

and be it further

**RESOLVED**, The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000.00 in property and general liability insurance.

and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent  
Comm. Jrl. 117, Page 462-463

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children Services

SS 13, Transfer Out.....\$74,679.95

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent  
Comm. Jrl. 117, Page 464

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids, for the lease of 5.447 acres of land more or less located adjacent to the Glandorf Complex in Glandorf.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to receive sealed bids for the lease of 5.447 acres of land more or less adjacent to the Glandorf Complex.

and be it further

**RESOLVED**, Sealed bids will be received until 10:45 a.m. on the 16th day of August, 2022, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 5.447 acres of land more or less. Said land situated in the Village of Glandorf and is located on the south side of Ottawa-Glandorf Road..

and be it further

**RESOLVED**, That bid information is on file at the office of the Board of County Commissioners. No animal waste or manure may be spread on the said land due to the close proximity of the business district and the heavy weight of manure application equipment.

and be it further

**RESOLVED**, That the lease will be for a three-year period, the successful bidder may take possession of land upon signing of contract. The first half of the 2023 payment is due April 1 and the second half of the 2023 payment is due November 1. The first half of the 2024 payment is due April 1 and the second half of the 2024 payment is due November 1, 2024. The first half of the 2025 payment is due April 1 and the second half of the 2025 payment is due November 1, 2025.

and be it further

**RESOLVED**, Vegetable crops will not be allowed. The Board of County Commissioners will work with the successful bidder to make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.

and be it further

**RESOLVED**, The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000 in property and general liability insurance.

and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

and be it further

**RESOLVED**, All bids must be accompanied by a certified check in the amount of 10% of the total bid. The bid deposit for the successful bidder will be returned at the conclusion of the three year period, all other bid deposits will be returned when the farmland bid is awarded.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Comm. Jrl. 117, Page 465-466

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Youth Subsidy

From...111B22, Other Expenses.....to.....111B23, Other Expenses..... \$ 4,261.17

From...111PS22, Personal Services....to.....111PS23, Personal Services...\$ 5,000.00

From...111FR22, Fringes.....to.....111FR23, Fringes.....\$406.61

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Comm. Jrl. 117, Page 467

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners' is the owner of 1.3030 acres located at 6146 Road J, Ottawa, Said property is located across from the Putnam County Airport in Blanchard Township. The lease for the cash rent of said farmland expires on the 2nd day of December, 2022.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids.  
now therefore, be it

**RESOLVED**, Sealed bids will be received until 10:30 a.m. Thursday, the 16th day of August, 2022, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 1.3030 acres of land more or less. Said land being situated in the township of Blanchard and is known as parcel 01-017081.0000.

and be it further

**RESOLVED**, that bid information is on file at the office of the Board of County Commissioners. No animal waste or manure may be spread on the said land due to the close proximity to Serenity Living Center and the heavy weight of manure application equipment. and be it further

**RESOLVED**, that the lease will be for a three-year period, and rent is due on March 1, 2023, March 1, 2024 and March 1, 2025. Vegetable crops will not be allowed but cover crops are encouraged.

and be it further

**RESOLVED**, the successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000 in property and general liability insurance.

And be it further

**RESOLVED**, all bids must be accompanied by a certified check or cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.

And be it further

**RESOLVED**, The successful bidder will be required to submit an affidavit required under the Ohio Revised Code Section 5719.042 that the bidder was not charged with any delinquent personal property taxes in Putnam County.

and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Comm. Jrl. 117, Page 468

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The lease for the cash rent of the Putnam County farmland expires on the 30<sup>th</sup> day of September, 2022.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids.  
now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of Putnam County Commissioners until 11:45 a.m. on the 16th day of August, 2022, at which time they will be publicly read aloud. The sealed bids will be for the cash renting of 172.5 acres more or less according to FSA measurements. Said land being situated in Blanchard Township and described as follows: The northwest quarter of Section Nineteen (19) and part of the west half of the northeast quarter of Section Twenty (20), exclusive of the former Putnam Acres building itself any buildings used in connection with the Putnam County Airport and 24.21 acres around the runway.  
and be it further

**RESOLVED**, That the lease will be for a three-year period, the successful bidder may take possession of land upon signing of contract and following the removal of the 2019 crops. One half of the cash rent is to be paid on March 1<sup>st</sup> and one –half on November 1<sup>st</sup> each year, and the successful bidder may do the fall tillage as they wish. Vegetable crops will not be allowed but cover crops are encouraged.

and be it further

**RESOLVED**, The Putnam County Commissioners will work with the successful bidder to make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.

and be it further

**RESOLVED**, The successful bidder will be required to submit an affidavit proving that the bidder is not charged with any delinquent property/real estate taxes in Putnam County.

And be it further

**RESOLVED**, All bids must be accompanied by a certified check or cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.

And be it further

**RESOLVED**, The Board of County Commissioners reserves the rights to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the County.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Comm. Jrl. 117, Page 469-470

Mr. Lammers moved to approve the grant agreement between ODOD and Putnam County Board of Commissioners for Building Demolition and Site Revitalization Program for January 1, 2022 to May 1, 2023 for \$500,000.00.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Comm. Jrl. 117, Page 475-476K

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, This 26th day of July, 2022, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Robert Schmenk and others to replace an existing road culvert and shape and slope an existing open ditch.

and

**WHEREAS**, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

**RESOLVED**, By the Board of County Commissioners that the 25th day of August, 2022, at 11:00 a.m. at the upper terminus of the improvement in Ottawa Township be and the same is hereby fixed as the time and place for the view thereon; and be it further

**RESOLVED**, That the 27th day of September, 2022, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

**RESOLVED**, That notice of said view and hearing be given, as required by law.

and be it further

**RESOLVED**, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
Ditch. Jrl. 7, Page 13

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1 A 42H, Wellness Grant.....\$ 800.00

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder yes  
Comm. Jrl. 117, Page 472

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For EMA

From.....W 9, Other Expense.....to.....W 3, Equipment.....\$ 2,200.00

Mr. seconded the motion

Vote: Mr. Lammers            Mr. Schlumbohm        Mr. Schroeder  
Exceptions: Mr. Lammers            Mr. Schlumbohm            Mr. Schroeder  
Comm. Jrl. 117, Page 471

**Now and Then Purchase orders**

**Youth Subsidy**.....Purchase order 44672

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Lammers            Mr. Schlumbohm        Mr. Schroeder  
Exceptions: Mr. Lammers            Mr. Schlumbohm            Mr. Schroeder  
Comm. Jrl. 117, Page 473

**Purchase orders and travel requests**

**Job & Family**.....Travel request for Carie Dotson to attend the 2022 PCSAO Annual Conference at Hilton Columbus at Easton on Sept 19-21, 2022 with expenses for mileage, lodging, meals and parking totaling \$ 645.81.

**EMA**.....Purchase order to Amazon for 3 laptop computers w/ wireless mice for EOC for \$ 2,200.00.

**County General**.....Purchase order to Sarka Electric for preventative maintenance service agreement for generator for \$ 165.00.

**Landfill Closure/Maintenance**....Purchase order to Kahle Supply & Feed Mill for spray for landfill for \$ 750.00.

**Children Services**.....Purchase order to Safely Home for \$ 53,728.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes            Mr. Schlumbohm yes        Mr. Schroeder absent  
Exceptions: Mr. Lammers none        Mr. Schlumbohm none        Mr. Schroeder

Commissioners Schlumbohm and Lammers met with Board of Elections members Kurt Sahloff, Kathy Miller, Carla Tooman and Tony Schroeder. Commissioner Schroeder joined the meeting via teleconference. Board of Elections opened with roll call. They presented a primary election update. There have been about 300 people who have voted so far majority Republican. There are extended hours for voting. They are also checking the signatures on the Council on Aging petition and other petitions. The polls will be open for the August primary. It was discussed to just have voting in the office. On the budget, looking back on the grants that have been available for purchasing new equipment and security. Some of the mandates will not always be funded or remain funded. The Apple poll pad are no longer supported by Apple. The poll pads were replaced and there was no grant funding for the purchase. They did lower the number of pads needed due to combining the polling places. The pads will need to be replaced again and a schedule for replacement is set. The maintenance fees on the pads is a costly expense. It was discussed where the technology and security is going for future planning. The costs will keep

going up to keep things updated. The IT personnel that help with the equipment should be taking an oath of office. The Board of Elections budget will be increasing each year. It could be asked of CCAO to include money in the State budget to cover some of these increasing costs. Another directive came in regarding a webinar for security. The state & federal representation needs to know and they can lobby for assistance and maintaining local control. The directives pertain more to the larger counties rather than Putnam County. Transporting the voting equipment was discussed. The Board of Elections would like their own vehicle for transporting the voting equipment or a vehicle more conducive to transporting the equipment. They are looking for a van type vehicle. Renting a vehicle was also discussed. The Commissioners will look into purchasing another vehicle or using a current vehicle. The Commissioners explained that there is a huge shortage on the budget again in the coming year. The compensation will need to be held within the appropriate range. The raises given at the Board of Elections are of concern to the Commissioners especially due to the wage freeze that happened a few years ago. Since larger raises were given to the Board of Elections employees again this past year, \$2 were given to them and \$1 to all other county employees. The Commissioners have directed to estimate a 3% wage increase for next year. The Commissioners are looking at workforce retention. Tony said they can rework their budget numbers within the current levels. The revenues are down and may continue a downward trend with the recession. The Commissioners asked Board of Elections why there was a wage increase given mid-year 2022. There should be no mid-year raises given without Commissioner approval. This creates an out of control budget situation. The Commissioners are asking the Board of Elections to help keep expenses under control. The actual Board member pay is set by the state. Mr. Sahloff presented another directive on retired employees working as poll workers specifically retired teachers. The budget will need to be monitored very closely the next few years.

The business agenda was held with Commissioners Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Tuesday July 19, 2022 were reviewed and approved.

Commissioners Schlumbohm and Lammers held a joint county teleconference with Hancock Commissioners Bateson and Pepple to discuss the collection of maintenance on the Floyd Snavelly Dt. Commissioner Schlumbohm abstained from the vote due to having land within the watershed of said ditch.

Mr. Lammers moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder absent

Mr. Lammers moved to approve the minutes as read from Tuesday July 26, 2022.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

