

Minutes, Tuesday March 1, 2022

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Airport

5 A 1, Contract-Operator.....\$ 902.80

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 248

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant

159 SER, Services.....\$15,125.50

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 249

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, the Putnam County Engineer has deemed it necessary to advertise for sealed bids for the 2022 Putnam County Bridge Projects; and

now therefore, be it

RESOLVED, the Board of County Commissioners will receive sealed bids for bituminous materials on Thursday, March 17, 2022, at 11:00 a.m.

and be it further

RESOLVED, Specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m., Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured.

and be it further

RESOLVED, the Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 250

Mr. Schlumbohm the adoption of the following Resolution:

WHEREAS, The term of members Brad Brubaker and Steve Leopold of the Putnam County Planning Commission have expired and they have agreed to be re-appointed to the positions.

now therefore, be it

RESOLVED, The following, in addition to the three county commissioners, are members of the Putnam County Planning Commission:

Term Expires July 31, 2024

Mr. David Wiegung, 465 South Water Street, Ft. Jennings, Ohio 45844

Telephone 286-2774

Term Expires February 25, 2024

Mr. Brad Brubaker, % Sheriff's Office, 1035 Heritage Trail, Ottawa, Ohio 45875

Telephone 659-5919 home; 523-3208 business

Mr. Steve Leopold, 11226 St. Rt. 15, Ottawa, Ohio 45875

Telephone 523-4124

Term Expires March 30, 2022

Mr. Roger Kruse, 10695 St. Rt. 12, Columbus Grove, Ohio 45830

Telephone 419-659-2722

Term Expires May 23, 2022

Mrs. Kim Rieman, % Putnam Co. Health Dept., 256 Williamstown Rd., P.O.

P.O. Box 330, Ottawa, OH 45875 Telephone 523-5608 business

Term Expires July 26, 2023

Mr. Michael L. Lenhart. 104 W. Laura Lane, Ottawa, Ohio 45875

Telephone 523-6931 business

Mr. Jeff Giesige 8703 Road 2, Leipsic, Ohio 45856

Telephone 523-5159 business

Term Expires March 17, 2024

Mr. Greg Luersman, 19191 Rd. 20-S, Ft. Jennings, Ohio

Telephone 523-8715

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 251

Now and Then Purchase orders

County Airport.....Purchase order 43811

County General.....Purchase order 44024

E-911.....Purchase order 43924

VAWA Grant.....Purchase order 44025

Solid Waste Dist Disp Fees.....44026

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 117, Page 252

Purchase orders and travel requests

Sheriff.....Travel request for Eric Van Wagner and Brian Siefker to attend the 2022 Indiana SWAT officers Assoc Conference in Indianapolis, IN April 19-22, 2022 with purchase order for registration, meals, and other for \$ 495.00. Travel request for Bryan Hoover to attend the leadership and coaching skills for first line supervisors in Maumee, OH on March 16, 2022 with purchase order for registration, meals and other for \$ 339.00.

County General.....Purchase order to Kalida Truck Equipment for new Boss V-Plow for new maintenance truck for \$ 7,900.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Mr. Lammers called the meeting to order with Mr. Schroeder and Mr. Schlumbohm by reciting the Pledge of Allegiance.

Kim Rieman and Joe Burkhart met with Commissioners Schroeder, Schlumbohm and Lammers regarding archive social. Archive social is for retaining social media information for public records requests, even if the posts have been deleted. The Health Department is not allowed to delete anything that is posted. If there is profanity or other derogatory information it could be removed by Facebook. The Health Department has posted a lot of information regarding the pandemic. The costs could be divided between other county agencies if they are interested. The cost is \$499.00 a month for the service which would also cover website. Archive social would take pictures of each post as a backup. The other offices that have social media pages could also use the service. The Sheriff's office, Public Safety, Soil & Water and Solid Waste all have Facebook pages and could use it. The Commissioners feel they are not responsible for other peoples' actions and responses. The Commissioners asked Joe if this would be needed. Kim would like to have the extra security of knowing that the protection is there just for the peace of mind. The Commissioners are in favor of splitting the costs between the departments for risk management.

Commissioners Schroeder, Schlumbohm and Lammers attended the March Elected Officials meeting.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk. Mike Boaz of Board of D/D attended the agenda also for the presentation of the proclamation for March for D/D awareness month. Mr. Boaz informed the Commissioners the waterline replacement project is complete. There is an issue with the industries building having a wall that is sinking or settling. There is another issue with a resident of the Rescare homes where the resident was wandering off. Mr. Boaz informed the Commissioners that there is funding available for security and a fence if needed. Mr. Boaz would also like to build another home within the County hopefully in Pandora. The

Commissioners asked about the positions on the Board of D/D board, Mr. Boaz said they are all filled. There is an autism service located now in Leipsic, The Monarch. Mr. Boaz said it is a challenge when these autistic children reach school age. The Commissioners commended Mr. Boaz on initiating an autistic program within the County that is outside the school system. The personnel shortage was also discussed. Are there instruction opportunities for parents to learn to parent their children including the special needs children? The case load numbers are increasing, when the population is not increasing, where the awareness is now greater to recognize the need. There is an increase in dual diagnosis of mental health and D/D. Mr. Boaz will come back to discuss the budget and finances, once the solar farms are in operation.

Commissioner Schroeder questioned the increased appropriation for the Airport Operator and asked about the figuring for the increase. Commissioner Lammers said he gave the Airport Board the Commissioners' approval to give a 5% increase in operator wages.

Commissioners Schroeder, Schlumbohm and Lammers held a discussion on the wellness program with Alaina Siefker. A question was brought up on what is the date that if the person has their blood draw done and then they leave county employment when will they still get a gas card. Alaina also asked the Commissioners what the cut-off date will be for participating in the blood draw through their physician's office and being eligible for the gas cards. An employee contacted our office and was questioning the dates due to her yearly wellness blood draw that needs to be done and it is in July and has to have additional testing done and doesn't want to have to pay additional for testing done again but she wants to be included for the gas cards. CEBCO uses a date in August for the physician's paperwork as a cut-off date. We can either use that or make our own date. Commissioners thought CEBCO's August date would be good for last day to do the blood draw and the employment date. Alaina mentioned that employees plan on those gas cards every year for them to come around April or May. Commissioner Schroeder proposed June 30 as the date for both the blood draw participation and employment qualifying date. Then all three of the Commissioners agreed on the date for both to be June 30th and would like to use that for every year until a new discussion would be held again another year down the road. Alaina asked if they want to do a policy for wellness stating that they want to use June 30th for both of those dates and they said they would like to do that so that way it can be sent out to everyone letting them know. Just to clarify, a completion report would be pulled on June 30th and all of those people that did the blood draw that are still employed with the county as of that date will be on that list and will get a gas card and this will include those that did their physician blood draw by then too. The commissioners will also reach out to the employee that contacted our office.

Commissioners Schroeder, Schlumbohm and Lammers held discussions with elected officials regarding the holiday observation days going forward. Mike Lenhart attended.

Commissioner Schlumbohm moved to keep the holiday observation days as the Federal government has set them.

Commissioner Lammers seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

There would be more issues with paying overtime and other scheduling issues with several departments if the holiday observation days are moved. The holidays will be observed on the

already set dates and the County will follow the policy for observation if they fall on a Saturday they are observed on Friday and if they fall on a Sunday they would be observed on Monday.

Mike Lenhart explained the bridge project in Columbus Grove to the Commissioners and how it will be a mutual agreement project with the Engineer, the Village of Columbus Grove and ODOT and the Commissioners have approved \$300,000 for the Engineer to use for the project. Mr. Lenhart explained that there would be another project in Kalida that could use funding also. The Commissioners asked if that could be TID project. It could. The TID Board needs to meet to set up by-laws and appoint members. The Commissioners asked Ashley Siefker to set up a meeting with Jeff Loehrke to get things moving on the TID Board. Mike Lenhart presented the awards for the Township stimulus money and Putnam County Townships did not get any funding.

The minutes from Thursday February 24, 2022 were reviewed and approved.

Bob Kroeger and Brian Siefker and Stan Oren of the Veteran Service Commission met with Commissioners Schroeder, Schlumbohm and Lammers to discuss ADA access to the Annex building. There has been a complaint that the building is not handicap accessible. The annex building does not have an automatic door opener. The Commissioner will talk to Tim Schnipke about getting an auto door opener installed on the front entrance Annex doors to allow handicap access. The Veteran Service Commission asked about the status of the Annex building and when the new building will be started. The Commissioners said there will not be a new building any longer. There are plans for eventually moving to another building in the future, the site is unknown at this time. The transport van is in and is getting lettered.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Commissioners resumed session.

Commissioner Schroeder attended via teleconference a joint county commissioners' meeting regarding the opioid settlement.

A record's commission meeting was held with Lori Rayle, Sherri Britsch, Kim Redman, Bob Benroth and Commissioner Schlumbohm. Commissioner Schlumbohm called the meeting to order. Two RC-2s have been submitted the Coroner and the Veteran Service Commission. Veteran Service submitted an updated RC-2. The coroner's submission is new. There have been some requests made to the offices that have not submitted reports yet. Home Health has been in to inquire on what is needed. The Board of Elections have submitted their forms.

Mr. Benroth moved to approve the RC-2 reports to be submitted.

Mrs. Rayle seconded the motion.

All were in favor.

Brian Hilvers with EMS/EMA was contacted and he stated that he is working on getting his records in order.

Next meeting will be June 7, 2022

Mr. Schlumbohm moved to adjourn the meeting.

Mrs. Rayle seconded the motion.

All in favor

Commissioners Schlumbohm and Lammers held discussions with Alaina Siefker regarding leachate and recycling. Adam would still be interested in doing leachate since he would still be in the area. The Commissioners were inquiring if Mr. Williams that applied initially for pumping leachate would also be interested in helping with Recycling also. It was thought Mr. Williams was only interested in being a driver, not additional work. The Commissioners said an offer could be made to Mr. Williams to see if he would be interested. If there are no drivers available the County could contract with Roberts' Sewer Service to haul leachate which would be an increase in costs.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Lammers moved to approve the minutes as read from Tuesday, March 1, 2022.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes