

Minutes, Tuesday January 18, 2022

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, This 13th day of January, 2022, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Brian Wischmeyer and others to replace an existing outlet tile and reconstruct and open ditch.

and

WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

RESOLVED, By the Board of County Commissioners that the 24th day of February, 2022, at 11:00 a.m. at the upper terminus of the improvement in Ottawa Township be and the same is hereby fixed as the time and place for the view thereon;

and be it further

RESOLVED, That the 7th day of April, 2022, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Ditch . Jrl. 117 Page 12

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 151, PSI

151 SA20, Salaries & Fringes.....\$ 33,000.00

151 EXP20, Expenses.....\$ 1,500.00

151 SA21, Salaries & Fringes.....\$ 45,000.00

151 EXP 21, Expenses.....\$ 3,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 180

Mr. Schroeder moved to sign the Ohio Department of Transportation 2021 County Highway System Mileage Certification Form, certifying the county is responsible for 329.943 miles of public roads.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 181

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For EMA

From.....W 6, PERS.....to.....W 9, Other Expenses.....\$ 500.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

8 D 3, Crippled Children.....\$ 1,420.73

(December services)

Mr.Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 183

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to rename two new revenue lines for Fund 018, General Ditch.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to rename the following revenue lines in Fund 018, General Ditch:

Q 23N, Norman Liebrecht Dt.#988

Q 23B, Randy Brinkman Dt.#986

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 184

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following increase in revenues is hereby approved:

Fund 018, General Ditch

Q 23N, Cash Adv Dt # 988 Norman Liebrecht.....\$ 86,000.00

Q 23B, Cash Adv Dt #986 Randy Brinkman\$ 2,000.00

Mr. Schroder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 185

Mr. Lammers moved the adoption of the following Resolution:

And be it RESOLVED

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2022, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 004, Child Support Enforcement (2 B 35, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$21,630.37

(Oct 2021 through Dec 2021)

And be it further RESOLVED

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2022, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 003, Children Services (SS 13, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$).....\$ 65,223.59

(Oct 2021 through Dec 2021)

And be it further RESOLVED

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2022, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 14,378.78

And be it further, RESOLVED

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2021, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Children Services (SS13, Transfer In).....\$ 2,055.57

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant

57 CT, Airport Construction Grant.....\$152,732.13

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 187

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 103, Community Corrections, PSI Writing Grant

103 SA22, Salaries.....\$ 132,027.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 188

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, Section 323.17 of the Ohio Revised Code provides that the County Commissioners may extend the payment of taxes for not more than thirty (30) days after the time fixed by law.

now therefore, be it

RESOLVED, That the payment of December taxes be extended until February 11, 2022.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 189

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Auditor...

From....1 J 4, Computer Maintenance....to....1 B 9D, Other Expense..\$ 8,500.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 190

Mr. Schlumbohm moved to approve signing the Contract with Fort Jennings Telephone Co. for using American Rescue Plan funds to improve the broadband infrastructure within Putnam County.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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Now and Then Purchase orders

Children Services.....purchase order 80298, 80299

County General.....purchase order 43836, 43839, 43840, 43950

Sewer Dist #1.....purchase order 43837, 43952

Sewer Dist #2..... purchase order 43838, 43953

Muni Court.....Purchase order 43929

Cap Improvement.....Purchase order 43937

Landfill Clos/Mnt.....Purchase orders 43938, 43939

County Airport.....Purchase orders 43940, 43941,43943- 43945

Airport Operations.....Purchase order 43946

Airport Construction Grant...Purchase order 43947- 43948

Solid Waste Dist Disp Fees...Purchase order 43951

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

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Purchase orders and travel requests

EMA.....Travel requests for Brian Hilvers and Stephanie Moore to attend the EMAO Spring Symposium in Columbus on March 1, 2022 with purchase order to meals & registration for \$ 260.00.

Veteran Service Commission.....Travel request for Brian Siefker and Lauren Gerten to attend new commissioner training in Xenia on March 5, 2022 with purchase order for mileage, meals, parking and other for\$ 337.60.

County Airport.....Purchase order to Harris & Leach for additional 2022 maintenance contract for \$ 550.00. Purchase order to UIS Insurance for 2022 airport insurance for \$ 4237.00.

EMS.....Blanket purchase order for farm safety supplies for \$ 1000.00

Sewer Dist #1.....Purchase order to Ottawa Water Works for Jan- Mar usage for \$ 30,000.00.

Sewer Dist #2.....Purchase order to Ottawa Water Works for Jan- Mar usage for \$ 3600.00

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Commissioners Schroeder, Schlumbohm and Lammers met with Ashley Siefker to discuss the TID creation and appointing the Board members. Ashley will prepare the resolutions for the agenda for the creation and appointing of the board members.

Shane Coleman with Allen County Regional Planning to discuss a Regional Transportation Planning Organization (RTPO). Shane updated the Commissioners on current state of the transportation planning. Mike Lenhart joined the meeting also. Shane explained that RTPO would service rural counties transportation needs. Previously there was no funding tied to this. ODOT is now interested in contributing to this. There are 20 members appointed to the commission. ODOT has asked if Allen County would be interested in heading up a regional transportation planning organization, which would be separate from the MPO that is in Lima/Allen County. All work done for MPO would be done for the RTPO. Minimum of 3 three counties would be needed and they must be contiguous. Transportation planning, bike trails that could be done. Not replacing the engineer and planning commission. Mr. Coleman shared some

information with the Commissioners for them to review. There are 17 MPOs in the state. Traffic studies can be done on the region. A study was done to show the movement between counties. There will be planning dollars available to support the RTPO, which would be divided up based on the counties that are participating, a match would be required also. Construction dollars would be included also. What is the ROI for this? There is some value on this, a monthly report could be distributed. ODOT money would be used as much as possible. RTPO would need a separate board each county involved would appoint 2 representatives. There are mandates that require the notification of the public. A resolution will be needed for the County to join the RTPO. The benefits of this plan would be additional funds for projects for functionally classified road ways. It is not known if Putnam County is even eligible, would they benefit from it with not having a large city? The main function would be to create plans from ODOT for the future transportation needs. Shane thinks they could help to guide them through the process. Adam Francis and Rob White of ODOT would be involved with this. Putnam County is the first county Shane has approached. Putnam County would like to get some feedback from the other counties also. Shane will conduct a meeting with all counties/ entities. Shane is hoping to bring some services and funding to Putnam County. RTPO funding would be divided by County and population for planning and construction funding. We would be competing for projects within the RTPO not the whole state. The surrounding six counties will be asked about joining the RTPO. If the county is not interested in continuing membership they can opt out. A secondary piece of this is a comprehensive economic development district. This would incorporate with the RTPO. It would not include taking over economic development. If there are federal dollars available bring them here to get some benefit from them. On the website www.lacrpc.com, is a document that says what will be done each year.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

The minutes from Tuesday January 11, 2022 were reviewed and approved.

The minutes from Thursday January 13, 2022 were reviewed and approved.

Brian Hilvers met with Commissioners Schroeder, Schlumbohm and Lammers to discuss EMS/EMA personnel.

Mr. Schlumbohm to go into executive session to discuss employee promotion/ demotion of EMS personnel.

Mr. Lammers seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to come out of executive session at 11:17 a.m.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

The #310 Haz-Mat truck (Red Chevy) needed some work brakes, wheel bearings etc. and is at the Shop for work. Brian will be driving that truck until the new truck comes in. Some other pieces of equipment were discussed. The regional equipment was also discussed.

Mr. Schlumbohm moved to give the EMS/EMS Director permission to seek legal counsel relevant to personnel issues such as hiring, firing, promoting and demoting.

Mr. Lammers seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Brian also recommended that Nancy Erhart be able to take a vehicle home also to response to the western portion of the County. Brian is seeking quotes for new vehicles also. He does have some funds available to purchase vehicles.

The April 8, 2024 solar eclipse will affect Ottawa for 3 minutes and 27 seconds. There will be increased traffic in the area, possibly pop-up camp grounds. Brian wants to start to prep for this event. Portable Data Network devices have been purchased there are some in surrounding counties also.

Brian asked about the record retention information that is needed. He has personal medical files that need to be cleaned up for storage. The retention information will be given to Brian so he can file the appropriate forms for record retention. Brian explained the billing system and that he can get a portion of tax refunds if people do not pay their transport bills.

Brian brought up the Continuity of Operation Plan and the need to get it properly updated. Brian asked if he can look into quotes for getting it done. Brian shared handbooks for hazardous situations. Hancock County is working on updating these books also. These books are outdated and all contact information in them is wrong.

Chad Niese Muni Judge came in and asked about the holiday schedule for 2022. He said moving the observance of the holidays may create some issues with the public perception. The Commissioners will bring it up again at the Elected Officials meeting in February. And discuss it further later. The Commissioners are looking at the traffic flow within the courthouse on those days in question. Chad said all the jury trials are scheduled through March whether they happen or not. So he is looking at it for scheduling.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Schroeder moved to approve the minutes as read from Tuesday, January 18, 2022.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes