

**Minutes, Tuesday December 28, 2021**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Sheriff/Jail

From....4 B 11MP, Prisoner Medical....to....4 B 11FLW, Utilities.....\$ 327.73

From....4 B 11PC, Professional Services...to...4 B 11MTR, Maint & Rep...\$ 3,500.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Comm. Jrl. 117 Page 128

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Dog and Kennel...

From....B 8, Emp share PERS....to...B 2, Salaries.....\$ 1,422.98

From....B 9, Fringes.....to....B 2, Salaries.....\$ 500.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Comm. Jrl. 117 Page 129

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Airport.....

From.....5 A 2, Salaries-Airport.....to....5 A 6, Contracts/Services....\$.03

From.....5 A 2, Salaries-Airport.....to....5 A 10E, Utilities.....\$ 48.97

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 130

Mr. Schlumbohm moved to sign the continuing Software Support agreement between Putnam County, Ohio and Vision Government Solutions (formerly known as MFCD LLC) starting January 1, 2022 through December 31, 2022.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 131-132D

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 006, Job & Family, Public Assistance**

**H 5, Relief Allowance.....\$81,000.00**

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 133

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 016, Ditch Maintenance**

**R 5, Ditch Maintenance Projects.....\$ 31,802.39**

**Fund 040, Sewer Dist #2**

<b>Q 35, Contracts-Sewer Dist #2.....</b>	<b>\$ 36,417.33</b>
<b>Q 41, Electrical.....</b>	<b>\$ 46.66</b>
<b>Q 42, Other Expense.....</b>	<b>\$ 76.97</b>
<b>Q 43, Repairs.....</b>	<b>\$ 5,000.00</b>

**Fund 076, Sewer Dist #1**

<b>P 9, Village of Ottawa.....</b>	<b>\$ 141,501.13</b>
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**Fund 057, Airport Construction Grant**

<b>57 CT, Airport Construction Grant.....</b>	<b>\$ 329,392.67</b>
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Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes

Comm. Jrl. 117 Page 134

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 151, PSI**

<b>151 SA22, Salaries &amp; Fringes.....</b>	<b>\$ 4,207.10</b>
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Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes

Comm. Jrl. 117 Page 135

Mr. Schlumbohm moved for the adoption of the following Resolution:


**WHEREAS**, the O-14.741 Bridge was recently rated and determined to require a Special Haul Vehicles (SHV) load posting; and

**WHEREAS**, Michael L. Lenhart, Putnam County Engineer, is seeking permission to implement this Special Haul Vehicles (SHV) load posting for the above bridge in Putnam County, Ohio, further identified below:

<u>Bridge ID</u>	<u>SFN</u>	<u>Road</u>	<u>Load Limit Sign</u>
PUT-C0000-14.741	6932533	CR O	SHV

Now therefore be it

**RESOLVED**, The Board of County Commissioners hereby authorizes and directs the County Engineer to implement the Special Haul Vehicles (SHV) load posting for the O-14.741 Bridge. (Example signs shown below.)

WEIGHT LIMIT SINGLE UNIT	
2 AXLE	9 T
3 AXLE	10 T
4 AXLE	11 T
5 AXLE	11 T
6+ AXLE	12 T
	18 T

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 117 Page 136

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 039, Workforce Investment**

**39, AD, Adult.....\$ 15,034.44**

**39 ADM. Administration.....\$ 7,781.44**

**39 YT, Youth.....\$ 6,635.80**

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Comm. Jrl. 117 Page 137

Mr. Schroeder      moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 103, Community Corrections**

**103 SA22, Salaries & Fringes.....\$ 132,027.00**

**103 TRN21, Training.....\$ 2,000.00**

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

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**Now and Then Purchase orders**

**American Rescue Plan.....Purchase order 43654**

**EMS.....Purchase orders 3826, 3827, 3828, 3829, 3830**

**Ag Complex.....Purchase order 43655**

**Auto License & Gas.....Purchase order 43450**

**CSEA.....Purchase order 70125**

**Sewer Dist #1.....Purchase order 43658**

**Airport.....Purchase order 43659**

**Airport Operations.....Purchase order 43660**

Mr. Lammers      moved to approve the then and now purchase orders.

Mr. Schroeder      seconded the motion.

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Exceptions: Mr. Schlumbohm none      Mr. Schroeder none      Mr. Lammers none

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## Purchase orders and travel requests

Mr. moved to approve the purchase orders and travel requests.

Mr. seconded the motion.

Vote: Mr. Schlumbohm            Mr. Schroeder            Mr. Lammers

Exceptions: Mr. Schlumbohm            Mr. Schroeder            Mr. Lammers

Commissioners Schroeder, Schlumbohm and Lammers attended a meeting with Recycling staff Joe Hohlbien, Adam Schimmoeller, Don Verhoff and Don Schroeder to discuss operations and staffing of the Recycling Center. The conversation started with the talk of Joe going to part time hours from full time. Joe said he did put in hours at night and on weekends. He said he invited the Commissioners out to view the process but they did not come. Vince did stop but Joe was not there. Joe is upset that someone questioned the hours he put in. Joe had been coming back from vacation to empty the bins. Don Verhoff had helped to empty the bins while Joe was on vacation. Joe said the Commissioners are not aware of the hours that he puts in. Joe is no longer interest in working full time hours since he feels he is being watched for the time he is putting in. Joe said yes he cannot get his 8 hours in during the day while he is driving school bus so he was coming back in the evening to get his work done. Joe asked if any of his changes have improved the process for the County, The Commissioners agreed that he has improved the process. If Joe will not work full time another employee is needed. And with Adam as the only full time employee he cannot be everyone's backup and also pump leachate each week. Another CDL driver with a tanker endorsement is needed too. Joe feels he should be making more than \$20 per hour for the work he does. The Commissioner were giving \$1.00 per hour raises to all employees, which all the Recycling employees declined to sign. Joe also requested having a monitor set up in the baling area for him to view and monitor the bin area as well, so he can send out extra help when needed. Don Verhoff asked about asking the people using the bins where they are from, Don says he gets opposition from the people to ask them the location they are coming from. Some people are rude and belligerent about using the bins and answering where they come from. It was thought that the young boys working out front do not have the people skills to confront the people who are misusing the bins. The Recycling program is good for the community and the environment. The amount of material collected is amazing and hard to think where it was going before this was started. The signs need to be more concise and black on white. The signs have too much information on them. The Commissioners said they should submit suggestions for new signage. Joe said the \$1.00 per hour was not a good raise based on the current rate he is making. The Commissioners do not want to give mid-year raises. And if higher raises are given in this department than other departments are going to want higher raises also. It was asked what the staffing level was prior to Joe coming aboard. Prior to Joe the staff for the sorting was unpaid Job & Family benefit recipients. Surrounding counties pay someone in a similar position an hourly rate in the high \$20's. Joe invited anyone from the courthouse to come work with them to see what they deal with to get paid. The job is dirty and gross with people misusing the bins and putting things in that are not acceptable. The younger members of the current staff are not as willing to help and stay in the building when they should be out helping to sort the materials. Joe's feelings were hurt when a Commissioner told him he did not do that kind of work, when the Commissioners' could not take time to come to view the process, and when the Commissioners told Joe no on changing the drop off area. The driveway to the back needs some improvements there have been truckers that will decline

coming to pick material due to the condition of the driveway. New employees are needed who will do the work that is needed. The questions of where the people are coming from helps us to inform the EPA how much of the County we are serving. The Recycling program is not meant to make money it is for the betterment of the environment and the community. Joe also said the baler should be replaced it is worn out, and the County should look at replacing it. It will be looked at to see if the baler is still under a maintenance contract. The baler could be kept to bale the materials that come in in lower quantities. Joe had other equipment lined up for the County to purchase, which the Commissioner did not know about, but since he dropped his hours he stopped all the projects he was working on and the equipment is no longer available. Don Verhoff brought up the signs again and informing the public of the Saturday hours. They need visibility and readability. Don also said the ticket booth from the fairgrounds is getting beat up with them using it at Recycling. Some ideas were presented for changing the drop off to an indoor option. People may have to form a line and wait in line until it is their turn. Any changes should be user friendly and meet public safety requirements. Changes involving moving barricades or chains to unload the bins was discussed. Joe isn't going to come to the Commissioners without a plan for equipment to make any changes unless he has the equipment lined up already. Joe feels restricted in what he is allowed to do to improve the program. Joe does not want to do anything to hurt the program. Adam said the \$1 per hour is nice but not enough to cover major family changes. Adam is looking at other employment options. Adam & Joe both have other jobs and with working full time for the County they do not have time to do those jobs anymore. They both have made sure things got done for Recycling. Joe does not appreciate people watching him and the hours he puts in. He wants to know who is watching him. Joe feels he should have the say over purchases and placement of items in "his" building. The hose crank was not placed in the right place either. Joe said they are still waiting for exhaust fans to be installed by maintenance also. Adam asked about recycling plastic bags and asked why the Dog Warden does not empty the plastic bags when he brings the recycling from the courthouse. Mike Schroth only brings the recycling from the courthouse, the maintenance guys bring it from the rest of the county buildings. Mike is the only one who does not empty the bags. They are happy with Brady he does empty the bags. The cleaning of the restroom was brought up and why they have to clean their own restroom. It is not the most convenient restroom for them to use. They did not know where to go to get more supplies for their restroom. Maintenance made their own restroom and the custodial staff does not clean those restrooms. They asked if custodial would clean it once a month. They were concerned that it should be cleaned especially since they share it with the Thrift Store and a woman would be using it also. Adam asked about the staffing if any of the current employees would leave employment. The Commissioners were not aware of the issues. Don Verhoff explained that they are the front line ambassadors to the public for promoting this program. Joe brought up the monitors again so he can have the capabilities to view the bins from the baling area and see if more help is needed out front he can send someone out to help them. Joe said they used to be able to be caught up by 1 pm so they could leave. The metal is backed up and stockpiled, they are not sure how they will get it caught up without more help. The Commissioner are not currently advertising for a new CDL Driver. Adam suggested they do and to include a tanker endorsement also. Adam asked about his time off when his baby is born. He will have to use his paid time off first then he is eligible for FLMA up to 12 weeks. Joe is still upset the Commissioner did not let him get the projects done that he wanted to do. None of the Recycling employees were willing to sign their new pay appointments for the 2022 year.

Commissioners Schroeder, Schlumbohm and Lammers attended an Investment meeting with Tracy Warnecke and Kim Redman.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Mr. Schroeder moved to go into executive session with Commissioners Schlumbohm and Lammers and Alaina Slefker to discuss employee compensation for the Recycling employees.

Mr. Lammers seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to go back on record.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

No decisions were made.

Mike Lenhart stopped in to talk to Commissioners about the American Recue Plan funds that he is asking for as a reimbursement for a scanning project in the amount of \$120,000 and lost revenue from 2020 of \$600,000. A discount of 7% is available if the whole project is done by the same company. None of his books were scanned when he started. The Commissioners asked him to get another quote from another company. The Commissioners are in favor of the project.

The Commissioners asked if the back drive to Recycling could be looked at for improving the drive. It needs more than just stone added since trucks are using it. It needs to be dug out and a drain added.

The front area of Recycling there was a paver sitting there, Mike said it has been sold to Hardin County. Mike explained the limits on the work they can do under the Force account. Bridge work was discussed and painting was discussed, which is not done now due to the sand and paint chips going into the waterways. There is GIS app for the load rated bridges within the County. Mike asked about the TID creation. There is a meeting scheduled in January to review bylaws. The next round of ARP funding was discussed and Commissioner Lammers still wants to have a sales tax holiday. Where did all the workers go, everyone is looking for workers to hire. The skilled trades are in very short supply.

Tim Schnipke stopped in to talk to the Commissioners. The Commissioners asked Tim about the restroom at the Recycling area, which they said does not get cleaned. Tim said maintenance cleans their own restroom so Recycling can clean their own. There is a closer bathroom but since the building is not heated the water freezes.

Tim updated on the Health Dept. the basement is done. The main floor is not moving very fast, due to having to move all the furniture out of every office. The Commissioners asked Tim about the driveway also. Tim said it needs drainage. The welder was asked about also, Tim said it is there to share. More lighting is needed in the area for welding. Joe did not ask for more lighting. The hose reel for cleaning the baler is not at the right height either. The inside area for baling was discussed and what needs to be moved to make room. There an old rescue vehicle housed



in the area that should be sold. Inside drop off area would make it easier for the employees and dumping bins.

Tim got new locks on the lift stations for the sewer districts. He said the one pump was set to run manually which is not correct. He checks it weekly and it was changed since he checked it last week.

The Commissioners held a discussion regarding the wages of the Recycling employees and they are making offers to Adam and Joe for additional supervisory duties and Joe's position will become unclassified if he accepts. The Commissioners will be advertising for a new employee with a CDL for Recycling. Alton Kiene was suggested as a possible part time recycling employee, he will be contacted.

The minutes from Thursday December 23, 2021 were reviewed and approved.

The minutes from Tuesday December 21, 2021 were reviewed and approved.

Mr. Lammers moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, December 28, 2021.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes