

Minutes, Tuesday December 21, 2021

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Sewer District No. 1

From.....P 7, Contract Services (Utilities).....to....P 6, Contracts Repairs.....\$ 890.03

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 117 Page 115

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Commissioners

From....14 C 1, Taxes, Levies, Assessments...to...14 A 5, Official Bonds...\$ 204.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 117 Page 116

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Airport.....

From.....5 A 10E, Utilities.....to....5 A 6, Contracts/Services....\$13.49

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 117

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Sheriff/Jail

From....6 A 14D, Maintenance Contracts....to....6 A 14D2, Gasoline.....\$ 1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 118

Mr. Schroeder moved to approve signing the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement between Ohio Department of Development and Putnam County Board of Commissioners the period of November 1, 2021 through December 31, 2024 in the amount of \$ 960,000 for wastewater project for Sewer district #1 in Ottawa and Ottawa Township.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 119-120

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 138, Landfill Closure/Maintenance

138 ENG, Engineering.....\$ 2,351.13

(to cover Inv. 19797105)

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 117 Page 121

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The term of David Burkhart as a member of the Putnam County Library Board expired on December 31, 2020, and he has stated he no longer desires to be a member of the board.

and

WHEREAS, Karl Meyer, Ottawa, Ohio, has expressed an interest of serving on the library board.

and

WHEREAS, Diane Bishop a member has resigned her position as of April of 2020,

And

WHEREAS, Amanda Dettrow has agreed to fill that vacant position

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby appoint Karl Meyer, Ottawa, Ohio, to a seven (7) year term on the Putnam County Library Board for a term expiring December 31, 2027,

and be it further

RESOLVED, The following is a complete list of the Library Board of Trustees:

<u>Member</u>	<u>Appointed By</u>	<u>Term Expires</u>
Melanie Stokes, Ottawa	Common Pleas Court	Dec. 31, 2026
Karl Meyer, Ottawa	Commissioners	Dec. 31, 2027
Tom Liebrecht, Ottawa	Common Pleas Court	Dec. 31, 2021
Judy M.W. Bosch, Ottoville	Commissioners	Dec 31, 2022
Amanda Dettrow, Pandora	Common Pleas Court	Dec. 31, 2023
Wendie Swary, Pandora	Commissioners	Dec. 31, 2024
Tony Schroeder, Ottawa	Commissioners	Dec. 31, 2025

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 117 Page 122

Now and Then Purchase orders

EMS.....purchase order 3824, 3825
CDBG.....purchase order 43290
Board of D/D....purchase order 42418
Sewer Dist #1...Purchase order 43522
County General...Purchase order 43523, 43526, 43560
County Airport.....Purchase order 43521
Airport Operations.... Purchase order 43525
Ditch Maintenance.....Purchase order 43527
Capital Improvement....Purchase order 43549
Landfill Closure/Mnt.....Purchase order 43550
Youth Subsidy.....Purchase order 43452
Probate Court.....Purchase order 43458

Mr. Schroeder moved to approve the then and now purchase orders.
Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 117, Page 123

Purchase orders and travel requests

CDBG.....Purchase order to WOCAP for CHIP 19 Fair Housing for Allen County for \$ 1000.00.

County General.....Purchase order to Erie Insurance for official bond-Prosecutor for 2022 for \$ 204.00. Purchase order to Schnipke Bors. Tire for new tires for Commissioners' Impala for \$ 808.00.

Capital Improvement...Purchase order to Wellman Services for 3 roof top units for records Bldg. for \$ 17,669.00

Mr. Schroeder moved to approve the purchase orders and travel requests.
Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers by reciting the Pledge of Allegiance.

Commissioner Schroeder shared information from the Fair Board meeting. There was not enough interest in moving any building across the road. The Fair Board is still interested in seeking fundraising for future improvements. There was some complaints of the Commissioners not moving forward to expand across the road.

Tim Schnipke stopped in to give the Commissioners an update on the Ag Complex and the progress on the fire suppression system. The system is operating and all the weak spots are visible. There are five. The weak spots are being repaired as they are discovered. Tim explained the testing and flushing of the lines. The additional switches will be needed for the

testing. Tim had a bill from Gary Hermiller for viewing the drainage lines at the fairgrounds. A lot of the tile on the fairgrounds is broken down, it is clay tile. Tim explained the location of some of the drainage tiles in the area of the buildings. The Commissioners are thinking this could be a petitioned project for improvement. Tim had some numbers for a new maintenance truck. With state bid the price could be \$42,640. A new plow would be needed also.

Commissioners Schroeder and Lammers and Ashley Siefker held discussion with Amy Sealts regarding the TID creation. Changes and corrections that Ashley and Amy discussed last week were presented to the Commissioners for consideration and they agreed to all changes. The meetings will be moved to the Assembly Room from the Engineer's office, the TID Board will adopt the County's Public Records Policy, thought needs to go into who will take the finances based on if the position needs to be bonded and the board will need to be listed under the County's CORSA insurance. Amy will make phone calls to confirm if the secretary/treasurer of the board needs to be bonded or if that section of the proposed bylaws that was modeled after other TID boards was just something that was done there locally. Amy is also waiting on answers to Ashley's questions about mechanics of the way these grants work so once those are obtained there will be another discussion for those and to present information that has been gathered since.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Gary Lammers and Megan Clinton met with Commissioners Schroeder and Lammers to discuss the conveyance of a railroad property to Joe Schroeder. The property in question was conveyed to the County from the Department of Transportation as a result of the railroad going bankrupt. There are other parcels also in question conveying directly from the DOT. The Commissioners had previous experience with this type of land, where they rent the land for \$1.00 to retain their ownership for future expansion of utilities. Megan recommended a utility easement for that purpose rather than the Commissioners retaining ownership. Megan is recommending cleaning up the title for the parcels to avoid future confusion for transfers. Currently these parcels do not have descriptions and Bockrath & Assoc will be consulted to survey and write up legal descriptions. A map of the parcels was viewed. Gary agreed to keep an easement on the properties and transfer the ownership. Commissioner agreed with Ms. Clinton and Gary Lammers on transferring ownership and getting a utility easement on the parcels.

The minutes from Thursday December 16, 2021 were reviewed and approved.

Mr. Schroeder moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schlumbohm absent Schroeder yes Lammers yes

Commissioners resumed session.

Commissioners Schroeder and Lammers met with Bob Benroth and Jeremy Maag to review figures for the 2022 budget. The requested budgets have been turned in and all wages rates have been adjusted. The new insurance rates have been figured. With everything that has been requested there is a difference of approx. \$1 million. Some of the offices have increased their supplies due to large purchases needed in the new year such as computers, the sheriff's office increased their supplies due to increase in costs of current expenses by 4%. Jeremy explained

the report layout. The budget has not been officially approved yet. The increases to gas prices, ammunition and paper drove the requested increase in sheriff supplies. The review of the net revenue and expenses for the year was discussed and compared to the previous year and the current year. Another payroll is still coming out yet this year which will affect the totals and it is not known if the next month's sales tax figures will come in prior to the end of the year. The revenue figures were reviewed and compared also. If the revenue does not come in as projected the county's reserve balance will be used. The revenue figures are more of a guess than the expenses which are based on the previous years actual expense. Bob said the revenue is down from the Jail not getting out of county prisoners. The casino revenue luckily came in close to the projection. The sales tax has been up but that cannot be certain revenue also. The budget is a projection. The decision of increasing the wages was based on the state of inflation. It is better to be conservative when planning the revenue projection for the next year. The Commissioners' feel there is a healthy carry over so there can be some risks taken when budget planning. The sales tax on the big-ticket items and construction are what really effect the revenue. Bob asked about the thoughts on the sales tax holiday for the residents of the county that the Commissioners were considering. The Commissioners' may not be able to do that as it was hoped. The Commissioners did make the decision to raise the employee wages to compete with the wage rates that are currently being paid by private industry jobs. The budget may not be balanced this year but this is not recommended for each year's operations, which would eat into the county's carry over balance. The Commissioners have to be more aggressive to make the departments adhere to the budget funds that are given to them each year and not give additional funds. The funds that the Sheriff gets for equipment was an example. Commissioner Lammers explained that he kept track of the expenses by viewing the monthly appropriation certificates. Commissioner Lammers also wanted to keep the departments from giving mid-year raises to minimize the detriments to the county budget.

The findings of the viewing the drainage lines at the fairgrounds were discussed.

Commissioners Schroeder and Lammers held discussion regarding the demolition grants with Ashley Siefker. Ashley explained to the Commissioners the requirements for the grant regarding each site selected. The Commissioners want the County to participate in this funding opportunity and will work with Amy from the CIC to get the info out to the villages and townships for possible projects.

Mr. Schroeder moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schlumbohm absent Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, December 21, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes