

**Minutes, Tuesday December 14, 2021**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Sheriff/Jail

From....4 B 11, Jail PERS.....to....6 A 2P, Sheriff PERS.....\$ 5,000.00  
From....4 B 11HO, Jail Fringes....to....6 A 2H, Sheriff Fringes.....\$ 5,000.00  
From....6 A 2, F/T Union Salaries...to...6 A 2D, P/T Salaries.....\$ 1,000.00  
From....6 A 12, Training Travel.....to....6 A 4, Equipment.....\$ 1,300.00  
From....6 A 14H, House Arrest.....to....6 A 4, Equipment.....\$ 1,300.00  
From....6 A 7, Education Registration...to...6 A 4, Equipment.....\$ 1,300.00  
From...6 A 12A, Prisoner Transports....to....6 A 4, Equipment.....\$ 3,700.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes  
Comm. Jrl. 117 Page 097

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Office of Public Safety

From....120 LIA, Liability .....to....120 VM1, Vehicle Maintenance.....\$ 1,000.00  
From.120 RM1, Radio Maintenance.to.120 VM1, Vehicle Maintenance...\$ 2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes  
Comm. Jrl. 117 Page 098

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2021.

For Commissioners

From...4 B 19B, Emp Share PERS.....to...4 B 19A, Comp Janitors ...\$88.00

From ...4 A 2P, Emp Share PERS.....to ....4 A 2,Comp of Janitors.....\$ 600.00

From.....4 A 4, Equipment.....to....4 A 3, Supplies-Janitor.....\$ 49.65

From.....1 A 10, Prof Serv-Legal.....10 ...1 A 11D, Other Expense Comm..\$ 6,347.00

Mr.Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 099

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2021:

Fund 001 Clerk of Courts

From...2 G 9D, Witness Fees.....to..... 2 G 2P, Emp Share PERS.....\$ 156.36

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 100

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General / Prosecutor

1 E 2H, Fringes.....\$600.00

(From IV-D Contract)

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 101

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Juvenile

For Juvenile/Probate

From....2 D 6, Juror Fees-Probate.....to....2 D 3, Supplies Probate .....\$ 500.00

From....2 D 7, Witness Fees-Probate..to....2 D 3, Supplies- Probate.....\$ 300.00

From....2 D 8, Court Reporter.....to....2 D 3, Supplies-Probate.....\$ 300.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 102

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services

Public Assistance

H 22, PERS .....\$1,102.81

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 117 Page 103

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

Fund 064, Enterprise Zone

64 VIL, Villages.....\$ 43.96

64 SCH, Schools..... \$ 42.40

64 TWP. Townships.....\$ 186.49

64 JVS, Joint Vocational School...\$ 12.57

64 COM, Commissioners.....\$ 76.93

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Comm. Jrl. 117 Page 104

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For E-911

From...100 FR, Fringes.....to.....100 SA, Salaries Union.....\$ 11,000.00

From...100 EQ, Equipment.....to.....100 SA2, Union Emp.....\$ 7,000.00

From...100 FR, Fringes.....to.....100 COM, Comp Time .....\$ 1,500.00

For Wireless 911

From...115 REP, Repairs.....to.....115 SER, Contract Services....\$ 4,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Comm. Jrl. 117 Page 105

**Now and Then Purchase orders**

**EMS**.....Purchase order 3822, 3823

**CDBG Allocation** .....Purchase order 43289

**Board of D/D**.....Purchase order 42416

**Muni Court**..... Purchase order 43351

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes            Mr. Schroeder yes            Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none   Mr. Schroeder none        Mr. Lammers none  
Comm. Jrl. 117, Page 106

### **Purchase orders and travel requests**

**County General.....** Purchase order to CCAO for 2022 membership dues for \$ 7547.00.

**Child Support Enforcement....**Blanket purchase order for services for \$ 600.00.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes            Mr. Schroeder yes            Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none   Mr. Schroeder none        Mr. Lammers none

Nolan Croy stopped in to let the Commissioners know that he passed the certification for the Flood Plain Management for the County. He wanted to confirm that his new pay rate starts at the beginning of the year. Nolan will be notifying all the Zoning Inspectors and Townships about informing of him of any changes within a flood plain. Nolan will be having the scheduled meetings needed for Planning Commission. Nolan will be recording any changes within a flood plain.

Commissioner Schroeder called the meeting to order with Commissioners Schlumbohm and Lammers by reciting the Pledge of Allegiance.

The Commissioners contacted Gary Lammers and Amy Sealts regarding the procedures for the land swap for the land near the fairgrounds and the County Farm.

Kevin Niese and Gillian Stechschulte of Technicon Design Group, Maurice Miller and Nathan Meyer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the fairgrounds buildings. Kevin has a plan for the grandstand. A forensic engineer was consulted for the drawings for the grandstand. A proposal for services will be sent after the meeting. The engineer is a specialty guy. The idea is to keep the structure as original as possible. The timeframe for the improvements would be done in phases. The fair board is hoping to still be able to use it for fair even if it is not completely done by fair. The concrete walkways and railings will need done also. The timing of the work needs to coincide with the fair so that it can still be used. A specialty contractor may be needed and finding one that is available is another issue. A timeline will be created for the project for order of work. Kevin asked if the County owned a manlift, they do not. Options for lifts were discussed.

Commissioner Schlumbohm viewed the new Hancock fair building. He explained their storage issues. The need for radio reception for fire department within the building was discussed. The fire suppression system for a canopy was discussed. Gillian said it depends on the materials used also. At this time there will not be a building plan for across the road. The focus will be on the new replacement merchant and junior fair building. The division panels within the buildings were discussed and if they are needed. They could be added later also. It was asked if two

kitchens were needed. The partitions will be done as an alternate bid. A door will be added in the kitchens. There are showers added in the restrooms. Tim Schnipke joined the meeting. This would be a larger venue than the Ottawa K of C hall when opened completely, 600+ capacity. The entrance and egress were discussed to give a lobby feel and where to place coat racks. The direction of the building was discussed as to which way would be the main entrance. Gillian explained it would have an entrance from the midway area as well as an entrance from the Agner street side. The building placement was discussed, whether it will be parallel with the street or not. Tim brought up the dividers for the 4-H booths, there are some options that can have items attached to them for decorating 4-H booths. The divisions for a quarantine site were also brought up. Fiberglass units would be used for the shower units, the flooring would be polished concrete to prevent moisture from collecting under floor covering. The sound system was discussed and if projectors would be needed. Gillian will do a code analysis and redraw some of the options that were discussed today. Bidding could be done at the end of 2022, with construction starting after the 2023 fair. Some site prep could be done prior to the construction. Maurice suggested bidding in the fall of 2022 to give the contractors enough time to order materials. The overhead doors on the end of the building were discussed. They do not want vehicles driving in the building. It will not be a vaccination center it may be a quarantine site. The vaccinations could be done under the canopy outside with curtains. A large door may be needed for the large 4-H projects, tractors, furniture, etc.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday December 9, 2021 were reviewed and approved.

Amy Sealts met with Commissioners Schroeder, Schlumbohm and Lammers and Ashley Siefker to discuss the TID creation. Amy presented a sample resolution for the TID creation. Amy met with Jeff Loehrke on the creation and he would like to mentor Putnam County projects. Whirlpool does not have an approved truck route or employee route to the factory. They are trying to get them to go to Road M via Road L-9 and then to SR 65 with the new expansion. The resolution will need to be reviewed by the Prosecutor prior to being approved. The Commissioners are in consensus to approve the TID creation. The Commissioners will pay \$1,500 to the CIC for the assistance in creating the TID. Defiance County has done two (2) TID projects since creating their district. We can get copies of approved project applications to see how it is worded. The Commissioners must appoint the members of the TID Board. The TID Board could sit dormant for a year or so if there are no qualifying projects. The Commissioner would dissolve the TID if fees would be incurred over time. Required meetings would still be held if the Board is dormant. There is federal money coming for infrastructure this is another avenue to utilize it.

Amy had an update on the land transfer. She gave the section of ORC 4582.38 real property can be transferred through a pass through. So the Port Authority can be used for the land transfer.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Commissioners resumed session.

Tony Schroeder and Juergen Waldick stopped in to inform the Commissioners that Mr. Waldick is running for Appellate Judge.

Brian Hilvers and Mike Klear met with Commissioners Schroeder, Schlumbohm and Lammers to discuss job descriptions, the policy manual and future purchases. There were changes to the director position from coordinator. Brian asked about getting the comp time earned during a state of emergency declared by State, President or County. Commissioner Lammers would like to go on a case-by-case basis rather than leaving it open. The Commissioners have to keep it fair for everyone to not have an adverse effect on the county budget. A bonus system may be able to be set up. The Commissioners have the decision over the overtime compensation. The reasoning for declaring an emergency was discussed. The Commissioners are ok with the wording naming a declared disaster for comp time. Brian would like to be able to take an EMS vehicle home to be on call and respond to calls from his house, since he is an EMT. It would have supplies in for responding as well as being a mobile EOC. Brian may have fringe benefits for taking it home. Brian made some changes to the assistant position description as well, including all the departments this person is responsible for. He is also establishing a training program for volunteers. There is one 301 position that still needs to be filled. No changes to 303 & 306 positions.

Brian presented quotes for new air packs under ARP funds for HAZMAT for \$ 79,040.00. The Commissioners are ok with this purchase, Brian will have to submit the letter for the request for using ARP funds. A new power cot load system for new squad was also requested for \$ 47,528.05, which would be another ARP qualifying expense. He also requesting a LUCAS device (chest compression system) for the 303 vehicle, for \$15,694.85. That is the only vehicle that does not have one. The Commissioners agree to all these purchases. They want to schedule heavy rescue trench training. Brian would like to use the county owned land along O-G Road to dig the trench and conduct the training in the spring. The Commissioners offered a different location at the landfill or near the library. He would like it close. The new road would be ideal. The funding for heavy rescue training was discussed Mr. Klear explained that it is rotated each year. Vince brought up the rescue equipment for grain bin rescue the equipment does not fit through the bin holes. Farm Bureau is advocating for changes to the equipment.

Tim Schnipke met with Commissioners to review furnace quotes for the Records' Buildings.

Greg Bockrath and Troy Recker met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the Sewer Dist. #1 project.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, December 14, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

