

Minutes, Tuesday September 28, 2021

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Auditor...

From....1 F 4, Fringes....to....1 G 10P, PERS..\$ 0.05

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 459

Mr. Lammers moved the adoption of the following Resolution:

Putnam County Family and Children First Council (hereinafter called FCFC) and the Putnam County Department of Job and Family Services (hereinafter called DJFS) agree to implement the following on a good faith basis:

WHEREAS FCFC is a partnership of local government agencies and community organizations committed to improving the well-being of children and their families; and

WHEREAS FCFC serves the multi-need child and family; and

WHEREAS DJFS is a quad-combined agency that provides a broad range of services to the Putnam County community including Child Support, Children's Protective Services, Medicaid, SNAP, Ohio Works First, WIOA and other programs; and

WHEREAS DJFS is a county, state, and federally supported agency responsible for basic financial, medical and social services to ensure that the basic needs of Putnam County citizens are met; and

WHEREAS the Putnam County Educational Service Center (hereinafter called ESC) is the Administrative Agent for FCFC; and

WHEREAS DJFS is a local contributing agency for FCFC; and

WHEREAS DJFS has agreed to contribute \$7,055.70 to FCFC; and

WHEREAS the funds are used to pay for services and supports to eligible children and their families. The funds will also be dedicated to support a position which provides various contract monitoring activities, including, but not limited to: site visits to providers, site visit reports detailing the facility, interviewing children in placement, reports on each child interviewed, investigating issues reported regarding providers, distributing bi-weekly lists of children in residential treatment and group homes and reviewing them with a multi-agency team monthly.

NOW, THEREFORE FCFC and DJFS agree to abide by the FCFC Local Contribution Policy, attached herein.

This Memorandum of Understanding shall be in effect upon the signature of each party for July 1, 2021 to June 30, 2022 or until either party decides to terminate it by providing written notice to the other party thirty (30) days prior to intent to terminate.

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 460

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Quotes for the replacing the roof at the Putnam County Board of DD-Brookhill Center warehouse were opened and tabled on August 10, 2021.

WHEREAS, the following quotes were received:

Damschroeder Roofing:	Duro-Tuff \$20,751.37
Damschroeder Roofing:	Duro-Last \$23,001.13
Richland Roofing:	Duro-Last \$18,623.00

now, therefore, be it

RESOLVED, The Board of County Commissioners, upon the recommendation of the Board of Developmental Disabilities, the bid shall be awarded to Richland Roofing for roof replacement work at the Brookhill Center Complex located at 7989 State Route 108 Ottawa, Ohio 45875, based on their bid of \$ 18,623.00.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 461

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners on September 17, 2019 signed a participation agreement with the County Employee Benefit Consortium of Ohio (CEBCO) which was formed by the County Commissioners Association of Ohio.

and

WHEREAS, Said agreement is effective thru the 31st day of December, 2022.

and

WHEREAS, The Board of County Commissioners has accepted the rates received from Anthem.

Now therefore, be it

RESOLVED, The Board of Commissioners does hereby approve the following approved health insurance rates, which include the prescription rates:

	<u>Medical High Ded.</u>	<u>Medical Low Ded.</u>	<u>HSA Alternative</u>
Employee	\$ 617.80	\$ 684.97	\$ 650.80
Employee+Sp	\$ 1,360.99	\$ 1,508.96	\$ 1,433.71
Employee+Ch	\$ 1,110.20	\$ 1,230.91	\$ 1,169.49
Family	\$ 1,853.38	\$ 2,054.89	\$ 1,952.40

Same

High & Low

<u>Vision:</u>	<u>Monthly</u>
Employee	\$ 7.90
Employee+Spouse	\$11.42
Employee+child(ren)	\$11.42
Family	\$20.45

And be it further

RESOLVED, Said rates are effective for the 2022 calendar year.

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 462

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2021, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Children Services (SS13, Transfer In).....\$ 8,829.47

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 463

Now and Then Purchase orders

Ag Complex.....purchase orders 43189-43190

O-G Road Complex....purchase order 43192

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 116 , Page 464

Purchase orders and travel requests

American Rescue Plan.....Purchase order to Harris Recording Solutions for Alpha Index Imaging for Recorder for \$ 87,735.10.

County General.....Quarterly Blanket purchase orders Oct- Dec

Commissioner supplies\$ 800.00

Janitor supplies.....\$ 3,000.00

Put Co Engineer.....\$ 1,500.00

Blanket-Contracts/ Services.....\$ 3,000.00

AEP.....\$ 18,000.00

Dominion Energy.....\$ 5,000.00

Ottawa Water Works.....\$ 300.00

Ag Complex.....Quarterly Blanket purchase orders Oct- Dec

Ottawa Water Works.....\$ 1,000.00

AEP.....\$ 6,000.00

Dominion Energy.....\$ 2,000.00

O-G Road.....Quarterly Blanket purchase orders Oct- Dec

Dominion Energy.....\$ 2,500.00

AEP.....\$ 4,000.00

Veteran Service Commission.....Travel request for Bob Kroeger to attend the update to VA ID card in Cleveland on Sept 29, 2021 with purchase order for mileage, meals, parking and other for \$ 234.80.

County General.....Purchase order to Water Equipment for water cooler in courthouse for \$ 550.00. Blanket purchase order for IT training for \$ 4,000.00.

Sheriff/Jail.....Travel request for Phill Sherrick and Travis Oatman & Mark Bird (inmate) to transport to pickup inmate in Union Co Sheriff's office in Blairsville, GA with expense for lodging, meals and other for \$ 600.00 covered by FOJ.

Board of D/D.....Blanket purchase order for family resources for \$ 5,000.00

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Schroeder by reciting the Pledge of Allegiance.

Commissioner Schlumbohm attended the Putnam County Advisory meeting for Mercy Health. He briefly informed the other Commissioners as to the status of Mercy Health in Putnam County.

Nolan Croy and Mike Lenhart met with Commissioners Schroeder and Lammers to discuss the transition of the Planning Commission to Nolan from Greg Luersman. Nolan has some items to propose for refining the process. The signature process on the plats was discussed. Hancock has form and they collect all the necessary signatures for each plat and they charge a larger fee. Commissioner Lammers said Docusign will be utilized for the process also. Currently the landowners must collect all the signatures prior to submitting to the Planning Commission. Nolan has used other surrounding counties as references for streamlining the approval process. Nolan currently works in the tax map area. There is an average of 80 plats per year. Increasing the fees could help with the added services of getting the proper signatures. Drainage issues for septic systems was discussed. Since Nolan works closely with Ryan who handles the ditch maintenance projects this would not be an issue. A septic system plan must be approved by the Health Dept. prior to submitting the plat. If an existing outlet is used no easement would be

needed. An accurate list of all the zoning/township areas requirements is needed. Nolan shared some budget info from Henry County as an example. The Flood Plain Coordination would go along with the Planning Commission. Commissioner Schlumbohm joined the meeting. He attended the Putnam County Advisory meeting for Mercy Health at 8am. He briefly informed the other Commissioners as to the status of Mercy Health in Putnam County. Nolan reviewed a few projects done within the County that are undocumented flood zone projects. Nolan has a form that can be completed for these projects to cover any future liabilities. Nolan provided a map showing all the flood zones within the county and municipalities. Nolan will become a certified Flood Plain Manager within a year. Nolan stated his desired compensation for taking on these responsibilities and completing the certification. The Commissioners will discuss and review the compensation. The increase in the fees will cover the increase wanted for compensation. Nolan is hoping to pick up the meetings for the Planning Commission to keep them involved and knowledgeable. Mike Lenhart said this is what the Planning Commission needs someone who is passionate about it and willing to the work. There is an opening on the Planning Commission that needs to be filled also.

Amy Sealts and Suzy Wischmeyer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the workforce development. Amy said she does not have a response on other counties using the stimulus money for workforce development. There are projects for tourism. The pandemic has taken its toll on the workforce and the economy. Intermediate Final Determination on allowed expenses for the ARP funds will be coming. The Commissioners are waiting to see what will be coming out. One county is using the funds to drop sales tax to back fill the budget for one quarter. Amy understands the information is still coming. The State is trying to interpret the rules from the Federal Government. Amy had an example plan for Hancock County showing how the workforce development plan would work to provide a diverse workforce. An individual would be needed to manage this plan. Commissioner Schroeder said there is an overlap with the education system for this to help the students prepare for the workforce. Amy said the schools are not preparing the students for employment they are preparing them to graduate. The schools are bogged down with the prepping students and are not able to help with the employment prep. Suzy does resume and interview classes within the schools. The plan of the schools has changed over the years they are not giving the students the options they need the schools are limited to testing preparation. Suzy said, there is a new apprenticeship program within the County at PPI where the students can get hands on experience and get paid for it. A career plan is being implemented for the students prior to high school. The schools will be working with the employers. This will start another agency that will need to be funded. The businesses may contribute also to this program to ensure that they have future employees. The purpose is to keep people here and keep the employers here within the County. The vocations are no longer taught in the schools through Vo Ag, Industrial Arts, Auto Shop programs as they were in the past. Suzy goes out to the schools and talks to the guidance counselors to get the students involved. Most of the ones she gets are the ones with the challenges of low income, split family and teenage pregnancy etc. A person is needed to manage the plan and coordinate with the schools and employers. The plan will not provide immediate results it will take 5-6 years. There are well paying jobs within the County but the people are not staying here to work in those jobs and there are not enough people here to fill those jobs. If the ARP funds are not allowed there may be funds from the solar farm payments for this plan coordinator. Amy is wanting the County to cover the whole cost. The Commissioners think the employers should put money toward it also. The Commissioners

asked what kind of degree or knowledge would be needed to perform this position. Who would be the "boss" of this person? There could be a steering board to govern this position. And the position will not be a County employee. A 501c3 could be setup.

Amy brought up the Transportation Improvement District creation and if there would be a real need. Amy said yes there is a need within the County. The Commissioners are not in favor of hiring the Montrose group to administer the TID. Amy said there is an attorney on retainer for the Port Authority for the aid in creation. The Commissioners will revisit the topic. A meeting will be setup in October to review again.

Tim Schnipke met with Commissioners Schroeder, Schlumbohm and Lammers to review the quotes for the chiller and quotes for Health Dept. building. Tim showed a photo of the fire suppression system at the Ag Complex and an inappropriate repair that was done. The system is still being repaired. The airline is run but the compressors are not in yet. A full flooded water test is only needed every 3-4 years, they have been doing one every year on the system. The painting is complete at the Ag Complex and will start at the Health Dept. The parking lot is done at the Health Dept. Tim had quotes for the new windows at the Health Dept. Schimmoeller Construction bid the job with Lever Glass doing the windows. Tim can get another bid if the Commissioners want. Two basement windows will be removed. The drainage at the Health Dept was discussed. The drain to the catch basin in the parking lot is very good. The Commissioner are ok to move forward and get the work done hopefully this year, so the materials can be ordered. The quotes for the courthouse chiller and controls were presented. A 70-ton system with 208 voltage same as what is there now. The unit would be a Carrier. Chiller is \$114,000 fan coil units, rewiring, new controls, new thermostats, etc.= \$565,450. The chiller needs annual repairs this year was \$4,800 already. The Commissioners are in favor of the new chiller and units. A new unit would be more efficient. The individual unit replacement motors are getting harder to find. Another quote of \$158,400 was presented for Health Dept chiller. New intercoms at the jail would be \$202,155. + \$10,000 for audio recording. The roof quotes are not complete yet. The roof at the Fairgrounds office needs replaced and will most likely be metal. The jail kitchen unit replacement could be \$134,000. The roof will be patched since the new unit will be smaller. Tim explained how the new unit will work with the humidity sensing. The Commissioner are in favor of replacing the courthouse chiller, Jail and Health Dept units. These unit expenses may be allowable ARP expense for improved indoor air quality.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Commissioners Schroeder, Schlumbohm and Lammers reviewed the dental plan insurance rates. Rates from Anthem BCBS and Met Life were presented. Both set s of rates are higher than current. Anthem is the current plan, where MetLife is lower than the Anthem renewal. There is more work involved with changing plans.

The minutes from Thursday September 23, 2021 were reviewed and approved.

Commissioner Lammers attended a Board of Revision meeting.

Commissioners Schroeder, Schlumbohm and Lammers held a conference call with Ron Miller Ottoville Mayor to discuss a request for tap in on the Schnipke Engraving forced sewer line. A tap in fee was inquired along with the usage rates. The Commissioners are interested in turning the line over to the Village of Ottoville. A meeting will be set up with Ottoville Council to discuss

a possible change in ownership for the line. The Commissioners will attend the next Council meeting on October 25.

Gary Lammers was contacted to look into the possible transfer of ownership for the Ottoville sewer line.

Commissioners Schroeder, Schlumbohm and Lammers held a discussion to review the expenses proposed for the ARP funds. The new building requested for the fairgrounds was discussed and the designing for the vaccination site. Commissioner Lammers attended the Health Board meeting in September and shared the feedback he received at the meeting.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Schroeder moved to approve the minutes as read from Tuesday, September 28, 2021.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes