

**Minutes, Tuesday September 14, 2021**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the Sewer District No. 2 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 40 A, Advance Out	A 25A, Advance In	\$ 5,000.00
(Repay County General for Advance in Sept 20' & Dec '20)		

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 442

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021

For Youth Subsidy

From...111FR21, Fringes.....to.....111PS21, Personal Services..\$13.58

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 443

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Office of Public Safety

From....120 LIA, Liability ...to....120 CSI, Contract Services.....\$3,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
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Mr. Schlumbohm moved to approved signing the Spyglass Snapshot Audit Agreement with Spyglass Group LLC, for audit services to analyze the primary telecommunications service accounts to seek cost recovery, service elimination and cost reduction recommendations.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 116 Page 445

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T11 - RPIG.....\$500,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
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### **Now and Then Purchase orders**

**Youth Subsidy**.....purchase order 43095  
**Capital Improvement**....purchase order 43123, 43128  
**EMS**.....purchase order 3804

Mr. Schroeder moved to approve the then and now purchase orders.  
Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none  
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### **Purchase orders and travel requests**

**County General**.....Purchase order to Property Analyst for appraisal of parcel 31-530092.0000 for \$ 1,500.00. Purchase order to Ottoville Hardware for microwave for

breakroom for \$ 124.00. Purchase order to Friends Office for paper for Oct-Dec for \$ 2000.00.

**E-911.....**Travel request for Brad Brubaker and Melanie Morris to attend the BSSA Annual Conference in Sandusky, OH Nov 14-17, 2021 with purchase order for lodging, meals and registration for \$ 2,064.00.

**Board of Elections.....**Blanket purchase order for compensation of clerks & judges-General election for \$ 17,000.00. Blanket purchase order for supplies for \$ 1,000.00. Blanket purchase for travel for \$ 500.00. Blanket purchase order for advertising for gen election for \$ 3000.00. Blanket purchase order for computer fees –election support for \$ 4000.00.

**Solid Waste Dist Disp Fees....**Purchase order to Putnam County Sentinel for 2 recycle day ads for 2021 for \$ 450.00

**CDBG.....**Purchase order to TAM Construction for Cloverdale RPIG construction blanket for \$ 500,000.00.

**Capital Improvement.....**Purchase order to Vulcan for repairs to riser for fire suppression system at Ag Complex for \$ 67,000.00

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Soil & Water Board members Sarah Rieman, Jeff Duling, Terry Schroeder and Kyle Haselman met with Commissioners Schroeder, Schlumbohm and Lammers to give an update on their staffing and current programs. They are now up to 6 staff members in the office. The H2Ohio program was discussed. H2Ohio is for cover crops, nutrient management and best management practices. The programs are based on acres included. The program was rolled out so fast no one knew what was all involved when it came out. There was a lot of interpretation. The budget figures were reviewed. The Commissioners proposed a maximum increase of 5%. The Soil & Water Board does not want to lose employees due inadequate pay. They feel they are a stepping stone for people to move on to higher paying jobs. Vince proposed increasing the rent for the office, which the Soil & Water can turn into the State with their match funds to get an increase for their budget for employee wages. The Commissioner said compared to the other counties and offices they are most likely paid low, but Putnam County cost of living is lower. It was proposed giving the increase over a two-year period rather than a one-year jump. The Commissioners are proposing a \$15.00 per hour starting wage for all jobs. The wage increases are deserved. Due to the economy we need to be cautious. The sales tax revenue is up currently. It was asked if Soil & Water could create a different vacation schedule from the County. The first step for additional vacation is 8 years of service. The Commissioners recommended staying with the County policy. The rent amount will be increased by \$1,000 per month. EPA/NPIS watershed action plans are completed within the County to aid in applying for EPA Grants.

Commissioners Schroeder, Schlumbohm and Lammers had discussions with Ashley Siefker regarding the TID (Transportation Improvement District). The Commissioners are on the fence about the decision. The costs are a factor in the decision. Will the district have enough activity to make it useful? The decision can be held off for another year to see what the project awards can be. The Commissioners are not in favor to hire the consulting firm. The fees for the consulting will not be reimbursable on the projects anyway. The County is not metropolitan enough to constitute the creation/use of the TID. What will the infrastructure bill bring? The decision for creation can be held off for another year, when they will re-evaluate. Ashley explained the changes that have come from the CDBG grants with the changes in the funding amounts versus the number of projects that can be completed. The job creation factor was also discussed as being a key point for a project where most of our projects would be job retention. This will be revisited next summer.

Tim stopped in to give Commissioners Schroeder, Schlumbohm and Lammers an update on the Vulcan quote that it increased to about \$60,000 to include the dry valves that need to be replaced. He also updated on the sealing and paving that is being done at various locations. The paving at the Health Dept was discussed. Tim showed pictures of the dry valves at the Ag Complex that need replaced. The painting is almost done by Klausung Painting. New windows will be needed at the Health Dept, Tim is getting quotes for the windows. There are two windows that will be blocked in since the windows are not used and were replaced with a piece of steel that leaks. The roof bids will be coming in a few weeks.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

The minutes from Thursday September 9, 2021 were reviewed and approved.

Hugh Downer of Eagon & Assoc. met with Commissioners Schroeder, Schlumbohm and Lammers and Alaina Siefker regarding groundwater collection sampling and wells at the landfill. Hugh has not met the Commissioners nor the staff in person previously. Hugh explained the ground water sampling process that they perform. He also explained the pumps that they use to get samples. Hugh explained the age of our landfill and post closure processes starting in 2004. We are about a decade out from post-closure. The water quality is good for our landfill. Surface water will also be addressed. The explosive gas monitoring will also be reviewed, which we are good on also. Hugh presented a closure document for the Commissioners to review. Future use of the land was brought up, mostly likely a wildlife preserve. The mound will change and settle over time but will not become an even level with the surrounding land due to the fill and some of the materials not breaking down. Hugh explained the formulas and data used and needed for monitoring. Background data is used for the formulating. The meeting with the EPA held a few weeks prior was discussed. The testing schedule was discussed, semi annual testing is written in the plan. The surrounding operating county landfills were discussed. The EPA has created many more stipulations to follow for compliance. Hugh is going out to the landfill to review the groundwater sampling and invited the Commissioners to join him, but they declined.

Commissioners Schroeder, Schlumbohm and Lammers held discussions with Bob Benroth and Jeremy Maag on the ARP allocations for the local telephone companies and fire departments. Steve Coburn-Griffis joined the meeting also. The telephone companies can be allocated the money, they must account for the funds, and the funds must be spent to improve Putnam County service. A contract will be written up between the Commissioners and the

telecommunication company, the company shall submit a proposal or itemization for how they will spend the funds. The funds have to be encumbered by 2024 and must expended by 2026. According to the state the underserved is 25-50 where the unserved is under 25. These funds will be used for purchasing new larger switches for the internet services within the county. The contracts will be drawn up by the Prosecutor.

The funds for the fire departments, the checks cannot go directly to the fire departments. The departments will have to pool together to submit a request for funding. The County will pay the vendor directly. The money cannot be used to upgrade or replaced equipment it can be used to purchase additional equipment so there is enough for all members, for mitigating COVID. Buying a new truck does not qualify or upgrading hoses also does not qualify. The fire departments must submit documentation, a letter to request the funds and if approved they will be funded. If the funds are not approved then they must be paid back. With the documentation being submitted it will aid in the audit process at the end. The regulations for these funds are coming from the US Treasury, where previous funds (CARES) came from the State. The State funds had to keep track of interest earned also. A question of renovating fire stations to accommodate for social distancing was asked. Bob said he would see that as an allowable expense but not sure about the Treasury. Some of the requests that have been suggested were discussed, washing machines and dryers for the departments to clean gear between uses, an air compressor to fill tanks for next run, additional SCBA units.

The County's use of remaining APRA funds was discussed the funds must be appropriated by the end of 2024. The use of the funds for reimbursement of wages was discussed. The rules are not as broad as they were with the CARES funds. The Commissioners can wait to make any further decisions on spending these funds. It was asked if the funds could be appropriated to replace the revenue lost in the amount of \$325,000. The drainage improvements and building (Grandstand) improvements at the fairgrounds would be allowable, the sewer district #1 improvements would be allowable. The villages and townships that received money can do the same thing. The allowances need to be consistent.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, September 14, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent