

Minutes, Tuesday August 3, 2021

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Projects –

N 19, PROJ 21N034\$15,586.00

(Ward Construction)

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Sheriff/Jail

From... 6 A 14D2, Gasoline.....to.....6 A 7, Education Registration.....\$ 1,500.00

From...4 B11FLW, Utilities.....to.....4 B11TR, Jail Training.....\$ 2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
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Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

14 A 5, Official Bonds.....\$ 179.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
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Now and Then Purchase orders

Computerization Juv Court.....Purchase order 42880
Computerization Probate Court...Purchase order 42881
Community MR/DD Residential Srv.....Purchase order 42399
Youth Subsidy.....Purchase order 42882
Ditch Maintenance.....Purchase order 42998
Capital Improvement.....Purchase order 42997

Mr. Lammers moved to approve the then and now purchase orders.
Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none
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Purchase orders and travel requests

Sheriff.....Travel request for Brian Siefker, Greg Westrick, Brandi Anspach, Phil Sherrick and Heather Verhoff to attend the BSSA Fall Conference in Columbus Sept 14-19, 2021 with purchase order for registration, lodging, meals and parking for \$ 194.00. Travel request for Brian Siefker to attend the Kentucky Tactical Officers Assoc. Conference in Louisville KY August 15-19, 2021 no expenses listed.

Public Assistancepurchase order to Four U Office for supplies for \$ 2,000.00

LEPC.....Purchase order to Wood Co LEPC for Northwest Ohio Hazmat Conference for \$ 500.00.

Veteran Service Commission.....Purchase order to Putnam County Commissioners for cost allocation for \$ 29,377.00.

County General.....Purchase order to UIS Insurance & Investment for official bond for Treasurer for \$ 444.00.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers attended the Elected Officials meeting.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The Commissioners contacted Greg Bockrath regarding funding through HB 168 for the sewer district #1 project. Greg said they can complete the online application for the funding. They will apply for funding for the whole project. The qualifying issue is the waste water infiltration. The steps are being followed for the project it has been smoke tested and the manholes have been sealed. The sewer rates show the infiltration. The filing of a ditch petition for this project will be held back until a response on the HB 168 funding is received.

The minutes from Thursday July 29, 2021 were reviewed and approved.

Joe Burkhart met with Commissioners Schroeder, Schlumbohm and Lammers to discuss backups and the budget. Joe said a backup test day was held in July and it went very well. Joe said all the drives continuously rewrite. He wants to get more replacement drives to pull them more often than monthly so there is an extra level of protection from infection. Joe wants to get about 6 drives for backups so these can be pulled weekly. Joe presented a price for more drives that the Commissioners are in favor of getting. Joe also presented a quote for a remote access software. He explained the use for remote access. The Commissioners are in favor of the remote access software purchase. The best discount is on the three-year price. Joe explained his dilemma when a purchase order is not in place to purchase replacement parts to get them replaced in a timely manner without having to wait for purchase orders processed. Joe would like to purchase a couple items for replacements to have items in stock he also would like to have access to a blanket purchase order for those purchases also. If not a purchase order, have an increase in his supply line to purchase those items. This will be added to the budget for next year. The amount chosen was \$10,000. Joe brought up the wi-fi project guest network that was put in. A request was made to enhance the signal. Could we get more access points to enhance the signal? Or upgrade to another. Joe explained the guest network to keep people from using the main network for security. The Commissioners are in favor of the upgrades. The Courthouse construction is not conducive to getting a signal. Joe had a quote for a Zoom subscription for offices to use in the Assembly Room and the courts and upgrades for the courthouse. The Commissioners said there are ARP funds available for this purchase. Joe brought up Archive Social for public records requests, it would cover social media as well. The use of the software was discussed as well as the number of times it would be used, would it be cost effective based on use. Any employee using social media must be instructed on what can be posted and what can be removed/deleted. Instruct all the departments with a Facebook page what can be posted and deleted. Docusign was brought up. Some departments would like it, Job & Family is using it. It can be a useful tool but it is needed. Joe explained the uses for Docusign with multiple signers. Docusign is a webpage that people would sign into to get access to sign the documents. Joe will get a quote for a multi-year subscription. The Commissioners are ok with it since banks use it, it must be secure.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Commissioners resumed session.

Mike Klear met with Commissioners Schroeder, Schlumbohm and Lammers to discuss personnel.

Mr. Schroeder moved to go into executive session with Mike Klear and Commissioners Schlumbohm and Lammers to discuss personnel dismissal and discipline,

Mr. Lammers seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Commissioners went back on record at 2:00 p.m. No decisions were made.

Mr. Klear will be setting up the interviews for the replacement for his position. And Mr. Klear's request for purchasing new radios for EMS/EMA and new testing equipment and a laptop for SCBA totaling approx. \$ 65,000 was approved with ARP funds. More definite figures will be given.

Commissioners Schroeder, Schlumbohm and Lammers attended a meeting via Web Ex regarding an AEP transmission project with Maggie Begs, Alicia Cross, Mike Frank, and Greg Luersman. AEP started off with a safety point. Maggie shared a hydration tip of the amount of time working out in hot weather the amount of time between water breaks and amount of water changes, the higher the temperature the more often the water break and increased water amount. A new project is being proposed for a northern portion of the county. Alicia described the project size and area. It was asked if any other new projects were proposed. The Commissioners were not aware of any.

Mr. Lammers moved to go into executive session with AEP Transmission: Maggie Beggs, Alicia Cross and Greg Luersman to discuss an economic development project.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Commissioners went back on record at 2:40 p.m.

Commissioners Schroeder, Schlumbohm and Lammers held discussion on planning the public meeting for the sewer dist #1 project. The Commissioners will hold off on planning a meeting a

letter will be sent instead. Greg Bockrath is looking into other funding through HB 186 for the project.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, August 3, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm absent

Mr. Schroeder yes

Mr. Lammers yes