

Minutes, Tuesday June 29, 2021

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, Sealed bids for the Darrel Basinger Single County Ditch Project #984 were opened and tabled on the 24th day of May, 2021.

and

WHEREAS, Bids were received from the following:

<u>Contractor</u>	<u>Bid bond</u>	<u>Bid amount</u>
Fenson Contracting	included	\$ 12,644.50
The Weber Company	included	\$ 16,167.50
Steve Kahle Excavating	check 10%	\$ 9,923.05
Byrne Excavating	included	\$ 6,875.00

now therefore, be it

RESOLVED, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Kent Byrne Excavating, 27762 Road O, Cloverdale, OH 45827 , in the amount of \$6,875.00.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
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Now and Then Purchase orders

Muni Court.....purchase orders 42870, 42871

Ditch Maintenance....purchase order 42815

Mr. Schroeder moved to approve the then and now purchase orders.
Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm Mr. Schroeder none Mr. Lammers none
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Purchase orders and travel requests

IT.....Purchase order to TOIT Training for 3 licenses for IT Training for \$ 3750.00.

Gen Ditch.....Purchase order to Kent Byrne Excavating for work on Darrel Basinger # 984 for \$ 6875.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm Mr. Schroeder none Mr. Lammers none
Steve Coburn-Griffis stopped in to talk to Commissioners Schroeder and Lammers regarding the Juneteenth holiday and the Commissioners stance on the

Mr. Schroeder called the meeting to order with Mr. Lammers and Mr. Coburn-Griffis by reciting the Pledge of Allegiance.

The market prices and trends in the economy were discussed as well as the supply chains and the delays in deliveries and rising costs.

Commissioner Lammers brought up a request that was made to use DocuSign program to sign documents for plat approvals to save people from having to make multiple trips to collect signatures for approval.

Steve Coburn-Griffis called in to update the Commissioners that the General Assembly voted the Juneteenth holiday into the observed holiday schedule. The Commissioners will consult with the Prosecutor

The business agenda was held with Commissioners Schroeder and Lammers and Cindy Landwehr, Clerk.

Bob Benroth stopped into present monthly sales tax figures and to discuss the office spaces and accommodating the offices needed. Bob brought in an opinion from Gary Lammers regarding an overtime payout request for the Safety Director. The County has been paying out overtime to other exempt employees. There are inconsistencies in following the County policy. The Commissioners need to make the decision to change the policy or to follow the handbook going forward. The payouts to employees are not figured in to the budget, the employees should be taking the time off that is earned.

Jeremy Maag joined the meeting with Bob Benroth and Commissioners Schroeder and Lammers to discuss American Rescue Plan funds. Bob informed the Commissioners that the County has received a disbursement for the funds. The money will have to be appropriated to be spent. The townships and villages will be getting disbursements also based on population.

The expense of a new fair building and money to the fire departments are disbursements the Commissioners want to do also. As well as a portion to EMS/EMA for the purchase of a new vehicle. The Commissioners have other projects in mind also at the airport, and drainage improvements at the Fairgrounds as well as others. A letter will be requested by the Auditor from the department/entity requesting funds to explain the use of the funds. Bob explained the allowable uses of the American Rescue Plan funds. Eligible projects for the funds were explained and discussed. The reports for expenses need to be submitted by August 1. March 3, 2021 is the start for the American Rescue Plan expenses. There is still more guidance to come on these funds. The village and townships will be getting their funding directly. The CARES money was allowed to be used for payroll expenses; the American Rescue Funds may not be used to cover payroll expenses for all departments. Some counties used the funds for a sales tax break for the residents, our Commissioners would like to do that. The Commissioners do not think that there will be any issue with spending, allocating and encumbering these funds. The Commissioners should not be telling entities "We have money, what do you need/want?" Bob said the expenses need to be legitimate and need to follow the requirements. He does agree that the fire departments should get some of the money and the long term investments to the taxpayers are a good idea.

Commissioner Lammers brought up the use of Docusign for plat approvals to the Bob Benroth. Bob is not in favor of using the digital signatures. He thinks it is important to have original signatures on important documents. What is the volume that these people are doing documents? Most people only do plat changes once in their life. There is a responsibility level for reviewing the documents when they are signed. There is a higher chance of missing something when it is not reviewed properly.

Jeremy Maag brought up a request to the Commissioners from the Goat & Sheep committee combined with Swine committee along with the Fair board about upgrading the wash racks along the barns and improving the drainage for them.

The minutes from Thursday June 24, 2021 were reviewed and approved.

Mr. Schroeder moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schlumbohm absent Schroeder yes Lammers yes

Mr. Schroeder moved to approve the minutes as read from Tuesday, June 29, 2021.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm absent Mr. Schroeder yes Mr. Lammers yes