

**Minutes, Tuesday July 6, 2021**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T8, Home Repair.....\$50,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
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**Now and Then Purchase orders**

**Muni Court.....Purchase order 42872**

**Muni Court special Proj....Purchase order 42894**

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

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**Purchase orders and travel requests**

**Sheriff/Jail....Travel request for Gary Dietrick and Aaron Giesige to attend the OPOTA Investigations Core Criminal Investigation Training in Maumee on August 23-27,2021 with purchase order for registration, meals and other expenses for \$ \$1,300.00.**

**Landfill Clos/Mnt.....Blanket purchase order for Misc, repairs & fuel July –Dec for \$ 1000.00.**

**HOME Funds ....Purchase order 42658 to Bebout & Houg for Priv Rehab J. McFarland for\$ 52,200.00.**

**CDBG.....Purchase order to Bebout & Houg for Home Repair M. Schleeter for \$ 16,387.00.**

**Law Library... ,, Blanket purchase order for July-Dec for \$ 25,000.00**

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers held a teleconference with Paulding County Commissioners to discuss the collection of maintenance for the Leo Kortokrax joint county ditch #757.

Commissioners Schroeder, Schlumbohm and Lammers brought Ashley Siefker in the office to talk about the TID (Transportation Improvement District) they are wanting to move forward with the creation and want her to draw up a resolution for the creation. Ashley will be meeting with Amy Sealts and Jeff Loehrke for guidance on the creation.

Commissioners Schroeder, Schlumbohm and Lammers attended the Elected Officials meeting in the lunch room.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday July 1, 2021 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers held discussions regarding employee payouts for comp time and American Rescue Plan expenses. Bob Benroth and Kim Nordhaus joined the meeting also for the comp time payouts. Gary Lammers provided an opinion letter on the subject to be reviewed also. Bob stated this subject is recurring due to the earning of comp time by Mike Klear, Director of Office of Public Safety. Gary Lammers joined the meeting also. The County handbook says it should not be paid out to an employee with fiduciary responsibilities. There are Sheriff employees that have been paid out also. The handbook should be followed; if not, a uniform decision should be made by the Commissioners and followed regarding the payouts or the earning and using of comp time. There are no job descriptions provided for the other employees, there was one for Office of Public Safety. There are some other departments that have also earned comp time and the determination of whether the employees are classified or not. Whether or not the classified employees are eligible for over time or if they are salary was discussed. The Commissioners need to make a decision for going forward. What employees are determined to be classified? Gary said some employees' status are determined by Ohio Revised Code. The Commissioners will determine who will be eligible to earn over time and who can cash it out. At the beginning of each term of office for an elected official they can appoint employees to be classified. It would be an employee who has fiduciary responsibilities or more responsibilities within the office. A proposal of setting a date to restart the elimination of payouts, to refer to going back to following the handbook. Bob suggested each elected officials to make a list of their employees to be considered classified. Instructions will be sent out to the elected officials for the determinations of classified versus unclassified employees. Gary said the statues says if you're not classified your unclassified. The statue will have to be reviewed for the Elected Officials allowances of classifying employees. Bob explained a scenario when the previous Treasurer classified all the employees prior to him taking office. ORC 124.11 states the classified and unclassified status of employees. The Board of Elections employees would also be included under these statuses. There will be employees

that will have a changed status based on their job duties. There will be some employees who will question the status changes due to no longer getting paid for over time. The Commissioners requested Gary Lammers to write a letter to the Elected Officials defining the status rules and changes. The dual employment of the Dog Warden was discussed and the allowability of the county to pay him for both positions and his accrual of overtime. The cashing out of comp time throughout the remainder of the year was reviewed. The comp time for the Office of Public Safety could be considered a COVID expense since his was earned throughout the pandemic. January 1 was proposed as a cut-off date for cutting off the cash out payments.

The American Rescue Plan funding was discussed by the Commissioners Schroeder, Schlumbohm and Lammers with Bob Benroth.

Bob mentioned another solar farm request toward the Delphos area.

A request was received about using the ARP funding for the sewer district surface drainage project. It could be a qualified project for the ARP. The total project could be approx. \$500,000. There are other entities that would be involved with the project the also. The townships and villages are set to get ARP distributions as well. There are 364 firemen within the County and the Commissioners are looking at distributing ARP funds to local fire departments. Upgrades to the meeting room at the Office of Public Safety as well as a new vehicle and additional equipment for the EMA/EMS, a scanning project of updating the Records documents adding on the Commissioners and Engineer updating records, as well as Workforce development being on the list for requesting the use of ARP funds for these expenses. The distribution of the funds to the fire departments was reviewed based on the exposure of the area including, size of village, any factories, and number of houses/ buildings (improved values) on parcels within the area. The GIS information will be reviewed for this information. The new generator at the Sheriff's office could also be included as an expense. Workforce development does not have an amount yet. The Commissioners will meet with CIC for more details. The lowering of taxes was brought up and it was thought that this was not allowed as an ARP expense. The new building at the fairgrounds was brought up also and could come out of Capital Improvement. The building funds could be out of the next ARP distribution. The Commissioners asked Bob about the changing of the sales tax. Bob explained that the vendors would need to be notified of the changes and if it would be changed multiple times. It was thought to be able to maintain the budget for a few years without the ¼ % sales tax with the solar farm payments going to start coming in. Commissioner Schlumbohm wants to make sure we are allowed to legally do it. The Sheriff's office payroll could be covered by the ARP funds and keep the money budgeted. If the sales tax is reduced it could be re-added in the future, providing the state does not change the rates. Bob said it does not hurt having funds in the Capital Improvement fund due to the buildings needing regular maintenance and upkeep. The buildings will need constant care and maintenance.

Commissioners discussed getting Docusign and it was determined it is not necessary.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, July 6, 2021.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder absent Mr. Lammers yes