

Minutes Thursday May 13, 2021

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Putnam County has participated in the State of Ohio's Community Housing Improvement Program (CHIP) to provide housing assistance to County residents; and,

WHEREAS, the firm of GLCAP Community Action, Inc. was retained to assist the County with the proposed changes of the Putnam County CHIP Policy Manual; and,

NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSIONERS OF PUTNAM COUNTY, OHIO, THAT:

The Commissioners of Putnam County, Ohio do hereby approve the following proposed changes to the Community Housing Improvement Program (CHIP) Policy Manual.

SECTION 5: Conflict Resolution: Updated to reflect the policy OCD 13-02.

SECTION 10: Staff Roles & Responsibilities: Updated the staff roles to match what the procurement documents state. Staff members were added at GLCAP.

SECTIONS 11 & 13: Finance Mechanisms (Private Rehabilitation & Homeownership): Per Policy Notice OCD 21-02; Attached loans will be 100% forgiven after loan terms. After 5 years it will be 100% forgiven. No more 20% to repay at sale/transfer of home after 5 years.

GENERAL #1: Limits of Assistance (Each Activity): Updated to reflect state policy.

GENERAL #2: WSOS to GLCAP: Name was changed in November of 2019.

NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSIONERS OF PUTNAM COUNTY, OHIO, THAT:

GLCAP Community Action is hereby authorized to submit the Putnam County CHIP Policy Manual to the Ohio Development Services Agency, Office of Community Development for review and approval.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 263

Mr. Schlumbohm moved to approve signing the contract with Poggemeyer Design Group to provide professional planning services to assist the County with its 2020 Target of Opportunity grant administration located in downtown Leipsic.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 264-264D

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 084, HOME

84 PI, Private Rehab.....\$1,545.56

Fund 085, CDBG

T8, Home Repair.....\$30,000

T10, ToO Grant.....\$53,200.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 265

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 039, WIA

39 AD, Adult.....\$ 25,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 266

Now and Then Purchase orders

EMS.....purchase order 3784

Youth Subsidy....purchase order 42125, 42126, 42127

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 116 , Page 267

Purchase orders and travel requests

EMS.....Blanket purchase order for employment advertising for \$ 6000.00.

Home Funds.....Purchase order to Put CO Commissioners for Admin of Radcliff payback for \$ 1255.56. Purchase order to GLCAP for monthly admin for B-C-19-1CL-2 for \$ 1957.00. Purchase order to GLCAP for Soft costs for lams Rehab for \$ 2642.00. Purchase order to Bebout & Houg for Partial Priv Rehab for lams for \$ 14,972.00. Purchase order to Bebout & Houg for partial Priv Rehab for lams for \$ 25,968.00.

CDBG.....Purchase order to Wagner Plumbing & Heating for Uptown Market HVAC Leipsic ToO for \$ 7,550.00. Purchase order to Michael Frueh for Iron Rail –Uptown Market Leipsic ToO for \$ 6,500.00. Purchase order to Schroeder Masonry for Façade – Uptown Market Leipsic ToO-\$39,150.00. Purchase order to GLCAP for Home Repair soft costs blanket for \$ 15,000.00. Purchase order to Hillard Craft for Plump Home Repair Change order for\$ 300.00.

Children Services.....Blanket purchase order for foster care for \$ 10,000.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Tim Schnipke stopped in to talk to the Commissioners Schroeder, Schlumbohm and Lammers via teleconference. Tim said since EMS is adding positions they need additional bedrooms in the house. Tim has the bill for the modifications to the house to add two bedrooms and lighting

and vent. The Commissioners think that EMS could pay for the modifications it would be approx. \$2,000. Lumber prices now are extremely high. Tim said maintenance will make the time to add the rooms to reduce the labor costs. The basement windows at the Health Dept were brought up, Tim will get up to date quotes. And for the flooring the Commissioners need to make a decision to get on a schedule. The Health dept did pay for painting that was done last year. It will be reviewed to see if the costs can be split between the Commissioners and Health Dept. The courthouse doors that were removed and the plaque from Putnam Acres were taken to the Putnam County Historical Society.

State Auditors Brenda Troyer, Elizabeth Sudlow and Lori Brodie, County Auditors Bob Benroth, Kim Nordhaus, Jeremy Maag and Ange Heitmeyer and Lana Foppe from Treasurers office met with Commissioners Schroeder, Schlumbohm and Lammers via teleconference to have the entrance meeting for the county's public audit. Commissioners asked about the extra time involved with the CARES money. The expense will be similar to previous year. The processes for the CARES funding was discussed. The estimated fees for the audit were reviewed. The OPERS audits were also discussed and were not included with the costs.

Bob and Lori spoke with the Commissioners about the effects of the CARES money on the county. Lori brought up that the cities are losing their income tax on the people that are now working from home.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers via teleconference and Cindy Landwehr, Clerk.

Don Verhoff stopped in to ask Commissioners' Schroeder, Schlumbohm and Lammers -via teleconference about a possible job at the Recycling Center. He is looking for part time hours he would be available on some Saturdays also. Don is looking for a job to interact with people and he has great experience with public relations. Don also mentioned the maintenance of the fairgrounds and the grass should not be mowed in to the white vinyl fence or siding. It helps to keep it looking nice to the public. Don still goes out and straightens the signs and fences annually. Don said the rear gate at the fairgrounds between the Ag Complex and Fairgrounds should get some updates. Don talked about the traditional buildings on the fairgrounds that give it the character it has, the grandstand, the horse barn and goat barn. The Commissioners will get back to him with their decision.

The minutes from Tuesday May 11, 2021 were reviewed and approved.

Mike Klear and Nancy Erhart and Ben Albrecht-via teleconference of Fishel, Downey, Albrecht & Riepenhoff met with Commissioners Schroeder, Schlumbohm and Lammers via teleconference. Mr. Albrecht explained the situation and the case

Mr. Schlumbohm moved to go into executive session with the other Commissioners Schroeder and Lammers, Ben Albrecht, Nancy Erhart and Mike Klear to discuss an EMS employee dismissal.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to go back on record

Mr. Lammers seconded the motion.

Vote: Schlumbohm, yes Schroeder yes Lammers yes

The Commissioners discussed the case filed regarding a member of EMS personnel.

The Commissioners are in agreement to have Ben Albrecht of FDAR submit an appeal on behalf of the County in the dismissal suit.

Mr. Schlumbohm moved to approve having Ben Albrecht file the appeal for the suit on behalf of the County.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

The Commissioners resumed session.

Commissioner Lammers left the call.

Commissioners Schroeder and Schlumbohm attended the first hearing for the Rob Howell Dt # 1003.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday, May 13, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes