

Minutes, Thursday, March 4, 2021

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners hereby determines that additional general revenues are needed for Putnam County to meet future needs; and where it is anticipated that the additional general revenue will be required for a period of five (5) years.

and

WHEREAS, for the purposes specified in Sections 5739.026(A)(3) and 5741.021 of the Ohio Revised Code, this Board deems it advisable in this shape proceedings to levy a tax renewing the rate of sales tax by 0.25% upon every retail sale made in the County of Putnam, State of Ohio, and on the storage use or the consumption in the County of Putnam, State of Ohio, of tangible personal property which is subject to the tax levy by the State of Ohio as provided in 5741.02 of the Ohio Revised Code for the health, safety, and general welfare of the people of Putnam County, but individually and collectively.

now therefore, be it

RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the Clerk of this Board be and is hereby directed to prepare and advertise, or cause to be advertised, a Notice of Public Hearings for the purpose of levying a tax renewing the rate of sales tax by 0.25% upon every retail sale made in Putnam County, State of Ohio, and upon the storage use or other consumption in Putnam County, Ohio, on tangible personal property for a period of five (5) years, which is subject to the tax levy the State of Ohio as provided by the Ohio Revised Code.

That pursuant to said Notice, this Board be and hereby is authorized to conduct two (2) Public Hearings on the proposed levy to renew the rate of sales tax. Said hearings shall be held in the General Assembly room in the Putnam County Courthouse in the Village of Ottawa, Ohio, on March 30, 2021 at 11:00 a.m. and April 7, 2021, at 7:00 p.m.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 159

Mr. Schlumbohm moved to approve to sign the Contract with the Putnam County Sheriff and Fort Jennings School for security for the school prom on April 10, 2021.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 160-161

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the Sewer District No. 2 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 40 A, Advance Out (Repay County General for Advance in July 20')	A 25A, Advance In	\$ 6,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 162

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to advertise for sealed bids to Rehabilitate Runway 9/27 Lighting for the Putnam County Airport.

now therefore, be it

RESOLVED, That sealed bids will be received at the office of the Board of County Commissioners until 9:00 a.m. on the 25th day of March, 2021, at which time they will be publicly read aloud for the rehabilitating of Runway 9/27 lighting at the Putnam County Airport.

and be it further

RESOLVED, Specifications may be obtained online at www.questCDN.com under Login using QuestCDN #7632632 for a nonrefundable charge of \$15.00. Contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in membership registration

and be it further

RESOLVED, Each Bid must be accompanied by a Bid Security pursuant to Chapter 1305 of the Ohio Revised Code, in the amount stated and

payable to the order of the Owner. The Bid security shall be in the form of either

A. A Bid Bond for the full amount of the Bid issued by a surety licensed to do business in the State of Ohio, or B. A certified check, cashier's check or letter of credit. Letter of

credit shall be revocable only at the option of the Owner. The amount of the certified check, cashier's check, or letter of credit shall be equal to ten (10%) percent of the bid. and be it further

RESOLVED, The Board of County Commissioners reserve unto themselves the right to reject any and all bids submitted, to waive any informalities or irregularities in any bid and to accept any bid it deems in the best interest of the county.

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 163

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2021, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From...Fund 076, Sewer District #1 (P 16, Transfer Out)...to....Fund 160, OWDA Loan(160 TI, Transfer In).....\$16,806.42

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 164

Now and Then Purchase orders

Mr. moved to approve the then and now purchase orders.
Mr. seconded the motion.

Vote: Mr. Schlumbohm Mr. Schroeder Mr. Lammers
Exceptions: Mr. Schlumbohm Mr. Schroeder Mr. Lammers
Comm. Jrl. 116 , Page

Purchase orders and travel requests

Mr. moved to approve the purchase orders and travel requests.

Mr. seconded the motion.

Vote: Mr. Schlumbohm Mr. Schroeder Mr. Lammers

Exceptions: Mr. Schlumbohm Mr. Schroeder Mr. Lammers

Commissioners Schroeder, Schlumbohm and Lammers reviewed the list of inmates working at Recycling and want to talk to Joe about their job performance.

Tim Schnipke stopped in to give the Commissioners an update on the leak repair at the Ag Complex. He said the leak was located and the pipe is plastic. The pipe will be repaired. Tim said the new floor drain in the shop is in progress. The concrete is cut out and the drainage is put in there is a trench drain and will be connected to the downspouts from the roof and an outlet tile. The drainage is in and the drain will be set, cement will be poured next week. Tim is getting prices for parking lot restoration at the Health Dept. He has requested bids from Morelock and Ward Construction. Paving, grinding and re-striping will be included in the restoration. Tim wants to square up the lot with the Village and make it easier for plowing snow. The asphalt plant may open in April depending on weather. Klausing painting gave quote on the painting at the Health Dept and at the Ag Complex. They will work on landscaping and caulking the Jail roof. Tim is thinking about hiring additional summer help depending on what the Commissioners want to do. Tim figured his staff could do the caulking. Tim also brought up fixing the drain in the Recycling Area. There is lighting to finish at the Fairgrounds also. He also had prices for spray and fertilizer for all the County properties. The maintenance guys are all licensed to spray. Vince asked about getting nitrogen for the grass at the Landfill. Tim said it couldn't hurt. The secondary drive at the Landfill needs some stone also. Tim will get prices for fertilizer at Landfill. Tim presented quotes for the HVAC units at the Annex from Wagner Plumbing & Heating and Schroeder Plumbing & Heating. Tim wants to make sure the quotes are for identical equipment. Trisco will start on the steps at the Annex next week.

Joe Hohlbein came in to talk to Commissioners Schroeder, Schlumbohm and Lammers about the Recycling employees and their performance. The Commissioners reviewed the discipline process with Joe and what steps need to be taken when dealing with employees. There are a couple employees that need some disciplinary measures taken toward them. The Commissioners explained the idea of issuing cards for entry into the Recycling area to log who is utilizing the recycling service. The possibility of having some villages contract out to collect recycling to compensate for not opening the other village collection sites. The market on outgoing product was discussed, the prices are going up slightly. The Commissioners asked about getting the hook for the tubs. Joe got a quote for hooks from Kalida Truck. Vince said there is a fabricator that will make them but need to see one for specs. A portable welder may be needed to install the hooks on the tubs. Joe recommended waiting until we get the new truck before we start making modifications to the bins to confirm the measurements so the bins will fit on the truck properly and securely. The Peterbuilt is being used more than the International. The arrival date of the new truck is not known yet.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Tuesday March 2, 2021 were reviewed and approved.

Ashley Siefker, grants and wages coordinator talked to the Commissioners about the set up of the next CHIP application. There was a phone call between her, GLCAP, Delphos and Allen County representatives to discuss preliminary application actions needed. Because there was an extension on the 2017 grant there is a 'penalty' for the upcoming application. If Allen County would talk the lead on the 2021 grant then that 'penalty' would not exist because it would be a new application and a lesser chance of not being funded. The other option is to keep things as they are knowing there is a higher chance of not being funded. If that would happen then we could apply again in a year and the penalty would have been served and no longer a factor. The Commissioners are ok with Allen County taking lead if they are willing contingent that Putnam would retake the lead for the 2023 CHIP application. If they are not willing to take point then they would like to apply as we are now and serve the penalty and try again in a year if not awarded. Marlene is discussing the options with the Allen County Commissioners as well. There is a follow-up meeting at the end of next week between the above parties to discuss what was decided and make a plan accordingly. Ashley will inform the Commissioners of what come of it.

Commissioners Schroeder, Schlumbohm and Lammers attended the viewing of the William Webken Dt # 1002.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Commissioner Lammers attended the GIS meeting in the Assembly Room at 2 pm.

Mr. Schlumbohm moved to approve the minutes as read from Thursday, March 4, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes