

**Minutes, Tuesday, March 2, 2021**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001

For Common Pleas

2 B 6, Atty Fees, Indigent.....\$ 2,730.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 150

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations

110 OT, Other Expenses.....\$ 10,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 151

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners deems it necessary to add appropriation lines for Fund 68, Mental Health Agency.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to **add** the following appropriation lines in Fund 68, Mental Health Agency:

AA-6            SOR Grant Expenses

and be it further

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to **add** the following revenue lines in Fund 68, Mental Health Agency:

AA-6            SOR Grant

Mr. Schroeder    seconded the motion

Vote: Mr. Schlumbohm    yes            Mr. Schroeder    yes            Mr. Lammers    yes  
Comm. Jrl. 116    Page 152

Mr. Schroeder    moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 068, Mental Health Agency

AA-6, SOR Grant Expenses.....\$ 849,381.00

Mr. Schlumbohm    seconded the motion

Vote: Mr. Schlumbohm    yes            Mr. Schroeder    yes            Mr. Lammers    yes  
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Mr. Lammers    moved the adoption of the following Resolution:

**WHEREAS**, the Putnam County Engineer has deemed it necessary to advertise for sealed bids for purchase of a road widener; and

now therefore, be it

**RESOLVED**, the Board of County Commissioners will receive sealed bids for a road widener on Thursday, March 18, 2021, at 10:30 a.m.

and be it further

**RESOLVED**, Specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m., Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same.

and be it further

**RESOLVED**, the Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 154

Mr. Lammers moved the adoption of the following resolution:

**RESOLUTION**, to participate with the various boards of Putnam County Township Trustees regarding roadside mowing of county roads; and

WHEREAS, it would be more practical, economical and expedient to permit the Engineer to lay out a roadside mowing route in each township within the County for which the townships will be allowed Three Hundred and Twenty Dollars (\$320.00) per county mile for roadside mowing as set up by the County Engineer. Mowing shall be performed on an as needed basis, depending on weather conditions, with a minimum of four (4) mowings per season. After completion and approval of the work, the County Engineer will issue a warrant to the County Auditor for payment.

Now therefore, be it

**RESOLVED**, that an appropriation of One Hundred Five Thousand and Five Hundred Ninety-Six Dollars and Sixteen Cents (\$105,596.16), which amounts for Three Hundred and Twenty Dollars (\$320.00) per county mile, for mowing of county roads is hereby apportioned as follows:

<b>Township</b>	<b>County Mileage</b>	<b>Mowing Allowance</b>	<b>Total Amount</b>
Blanchard	34.7155	\$320.00	\$11,108.96
Greensburg	18.0610	\$320.00	\$5,779.52
Jackson	12.3830	\$320.00	\$3,962.56
Jennings	15.4610	\$320.00	\$4,947.52
Liberty	26.3725	\$320.00	\$8,439.20
Monroe	24.6275	\$320.00	\$7,880.80
Monterey	18.1775	\$320.00	\$5,816.80

Ottawa	18.6050	\$320.00	\$5,953.60
Palmer	18.6010	\$320.00	\$5,952.32
Perry	13.3990	\$320.00	\$4,287.68
Pleasant	30.7140	\$320.00	\$9,828.48
Riley	22.0000	\$320.00	\$7,040.00
Sugar Creek	22.7790	\$320.00	\$7,289.28
Union	27.3880	\$320.00	\$8,764.16
Van Buren	26.7040	\$320.00	\$8,545.28
		<b>TOTAL</b>	<b>\$105,596.16</b>

and be it further

RESOLVED, that the above appropriation table will be effective for the years 2021, 2022 and 2023.

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 155

Mr. Schlumbohm                      moved the adoption of the following Resolution:

WHEREAS, Putnam County is applying for a fiscal year 2021 Community Development Block Grant; and

WHEREAS, Putnam County desires to enter into an agreement with Great Lakes Community Action Partnership for the administration of the grant:

THEREFORE, BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, hereby approves the agreement with Great Lakes Community Action Partnership for the administration of the fiscal year 2021 Community Development Block Grant, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.

Wherefore, this Resolution shall be in full force and effect from and after earliest period allowed by law.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 156-156F

Mr. Schlumbohm      moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners are of the opinion that the flow of traffic in the Department of Job & Family Services will be at a minimum on Good Friday, April 2, 2021, and to allow employees to attend services if they so desire.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby close the Putnam County Job & Family Services Department on Friday, April 2, 2021, to allow employees to attend services if they so desire.

Mr.Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
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### **Now and Then Purchase orders**

**Common Pleas** .....Purchase order 42312, 42313

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none  
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### **Purchase orders and travel requests**

**EMS**.....Purchase order to Mercy Lifeflight for life flight landing zone equipment for \$ 250.00

**Airport Operations**.....Purchase order to Put Co Commissioners for cost allocation for \$ 10,020.00.

**County General**.....Purchase order to All Temp Refrigeration to replace front panel/display on Trane chiller for \$ 2,359.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers held discussion on scheduling the public hearings for the sales tax renewal. The hearings will be held on March 30 and April 7.

Commissioners Schroeder, Schlumbohm and Lammers attended the Elected Officials meeting in the Lunch Room.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Bob Benroth and Mike Lenhart met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the creation of a TID Committee. Bob reviewed the laws of creating a TID (Transportation Improvement District) and the people that can serve on the TID. Elected Officials can be on the committee, if a non-elected official is on the committee what is the liability, is it covered under the County's surety bond. A compensated surety bond is needed to cover the Committee. This board would need to be added under the CORSA policy. Rob Fawcett will be consulted on the liability issues. Mike Lenhart reviewed the Rossford and Wood County TID for guidance. And it was questioned if the Prosecutor could be the attorney for the TID since it is a separate entity. Commissioner Lammers was asking about benefits for the Treasurer and other Board members such as health insurance. Land purchases and transfers could be done through the TID as an alternative to the CIC. Bob reviewed the powers of the TID, collecting tolls and levying special assessments are some of the powers. Complaints with the TID would go through the Board of Revision. TID shall certify costs to the County Auditor for the assessments which may create a conflict of interest for the Auditor. Acquiring and disposal of property the ownership would go to the TID not the Board of Commissioners as it does now. The taking of the property for public use must be confirmed by the Commissioners. The Commissioners would have veto power to prevent eminent domain. The financing and issuing of bonds by the TID was reviewed. The pledged revenue of the bonds would pay back the debt. The county or any political subdivision would not be responsible for the debt. The assessment would be a lien on the property, if the business would go bankrupt. The TID can also levy an annual license tax on motor vehicles of the territory of the district but must be voted on by the district. This entity could have taxing authority over the whole county. There is no language on disbanding the TID. The ORC is vague on if all three Commissioners could sit on the Committee. The meetings would be open to the public since it is a public body. Is this a way for the State trying to step in on the local authority of the Engineer? It depends who is put on the Board. The cooperation of the political subdivision is not required for a project. The State could do the projects without the cooperation of the village if within a village. Is there a benefit to Putnam County to have a TID? Yes, for the funding of projects. If the committee is comprised of elected officials then there is more accountability to the public. The projects are based on job creation or job retention so those projects will get more points for funding. The villages are in favor but would it benefit the county as a whole? Since the program has grown there is more competition from the State for the funding for the local projects. The costs involved with a TID is having a bank account, attorney fees and insurance costs. There are some expenses with postage and advertising when seeking projects. The Commissioners would cover the expenses of the TID. There would be auditing fees involved if there are bonds issued. Could the CIC take care of the mailings and those expenses? This would be similar to a port authority but all projects would involve transportation. If all Commissioners and the Engineer would be on the board who would be the fifth member? The Commissioners would not be necessarily be on the committee but could appoint the members, a village rep, township rep or planning commission rep. This is good for small entities to get funding. The possibility of the road improvements for the dairy farms was discussed if it would be viable projects through the TID. The farm TIF projects were discussed with their benefits versus the actual agreements and compared to a TID project. An addition to the by-laws of the TID was suggested to state that no debt would be

taken. A statement of limiting taxing abilities was also suggested to be included. A separate tax id number would be needed. And how to file for tax exemption.

Bob also informed the Commissioners that the County was chosen to have an OPERS audit this year.

The minutes from Thursday February 25, 2021 were reviewed and approve.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Lammers seconded the motion

Vote: Schlumbohm yes Schroeder yes Lammers yes

Commissioners resumed session.

Commissioners Schroeder, Schlumbohm and Lammers held discussions on the Recycling Center procedures and staffing with Alaina Siefker. The position of Assistant Supervisor was posted on Friday 2-26-2021. Per Kim in the Auditor's Office it only has to be posted on the bulletin board in the entryway of the courthouse so that is where it was put. The commissioners were discussing an inmate that is on the Putnam County Community Service Program. He is almost done with his service program and they are thinking about letting him interview to stay with recycling. Vince had reached out to the CORSA HR helpline last week and was asking about discipline for an employee. The discipline tiers were noted from the personnel policy manual and those will be the steps followed. The first one is a verbal warning that is documented. Vince contacted Joe Hohlbein, the recycling center supervisor and asked him to do the verbal warning and document it. Commissioner Schlumbohm mentioned Mr. Schimmoeller in recycling is wanting to get his tanker on top of his CDL so that he can learn and help with the leachate pumping at the landfill. A time clock will be purchased and used out at recycling. The Solid Waste Plan update was discussed in regards to another rural county that is doing their plan with only having one place open. Jamie Zawilla from RRS the contracted company to help with the update said we would have to have a way to know what area the people using the service are coming from and it would help with flagging them for contamination. The commissioners said they would like to look into this option more and we are reaching out to Jamie to see what that process will be.

A Record's commission meeting was held with Sherri Britsch, Jeremy Maag, Kim Redman, Commissioner Lammers, and Lori Rayle.

The RC -2 forms for Water & Sewer, BOE and Recorder s office were presented for approval

Bob Benroth moved to approve the forms.

Kim Redman seconded the motion.

Vote all in favor motion carried

Jeremy Maag moved to adjourn

Lor Rayle seconded the motion.

Vote all in favor motion carried

Commissioners Schroeder, Schlumbohm and Lammers attended the final hearing for the Ron Ellerbrock ditch #989 in the Assembly Room.

Mike Lenhart came in to ask the Commissioners about permission to issue a permit for trucking down Road 5 from Pro-Tec. They have issued special haul short term permits before. Mr. Lenhart has written up a special permit from Road E to SR 613. Road 5 was not completely replaced it was widened and repaved. How much would the permit fee be for a year? Commissioners suggested \$ 500 per year.

Commissioner Schlumbohm brought up the ditch maintenance fund and if the assessments should be increased to recoup the deficit balance. Mike Lenhart said the assessments are reviewed for collection costs and the balances that can be held in each ditch are also reviewed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, March 2, 2021.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes