

**Minutes, Thursday, February 18, 2021**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001

For Board of Elections:

3 A 3A, Stationary and Supplies.....\$ 554.16

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes  
Comm. Jrl. 116 Page 132

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel

B 15, Ohio PET Expenditures .....\$1,675.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes  
Comm. Jrl. 116 Page 133

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out...\$ 500.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$500.00
(Advance for Ditch Maintenance Fund)		

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes  
Comm. Jrl. 116 Page 134

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Engineer advertised for said bids for County Road 21 paving and widening and received said bids on the 28th day of January, 2021 at which time the bids were opened, publicly read, and tabled for further study,

**WHEREAS**, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for County Road 21 paving and widening be awarded to Ward Construction Co of Leipsic, OH based on their bid read at the bid opening on January 28, 2021.

now therefore, be it

**RESOLVED**, That after review of bids received and preparation of bid tabulation by Putnam County Engineer, the Board of County Commissioners does hereby award the contract for the County Road 21 paving and widening be awarded to Ward Construction Co of Leipsic, OH based on their bid read at the bid opening on January 28, 2021.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 135

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 060, Unclaimed Costs & Monies

U 1, Unclaimed Costs & Monies.....\$ 1,565.04

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 136

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2

Q 42, Other Expense .....\$ 701.00

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 116 Page 137

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following

sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T7B, CDBG Admin Costs.....\$10,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 116 Page 138

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees

35 EQ, Equipment.....\$ 5,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 116 Page 139

**Now and Then Purchase orders**

- County General.....Purchase order 42318, 42319**
- Computerization Juv Crt...Purchase order 42116**
- Landfill Clos/Mnt.....Purchase order 42326**
- Board of D/D.....Purchase order 42242**
- Solid Waste Dist Disp Fees....Purchase order 42327, 41037**
- Coroner.....Purchase order 42353**
- Youth Subsidy.....Purchase order 42113**

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none  
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**Purchase orders and travel requests**

**County General....**Purchase order to Put Co Treasurer for 1<sup>st</sup> half real estate taxes for Rescare Homes for \$ 3,785.45.

**Sewer Dist #1....**Purchase order to Put Co Commissioners for 2019 cost allocation for \$ 2208.00.

**Putnam Acres....**Purchase order to Put Co Commissioner for 2019 cost allocation for \$ 6,105.00.

**Solid Waste Dist Disp Fees.....**Purchase order to Put Co Commissioners for 2019 cost allocation for \$ 4513.00.

**Sewer Dist #2....**Purchase order to Put Co Commissioners for 2019 cost allocation for \$ 701.00.

**Dog & Kennel.....**Purchase order to Ohio Pet Expenditures for spay & newter Grant for \$ 1675.00.

**Probation Supervision.....**Purchase order to Verizon for cell phone through 12-31-21 for \$ 1200.00. Purchase order to Put Co Commissioners for postage through 12-31-21 for \$ 200.00.

**EMS.....**Purchase order to Fishel, Downey, Albrecht & Riepenhoff for consulting services for \$ 5000.00.

**CDBG.....**Purchase order to Put Co Commissioners for cost allocation for \$ 1667.00.

**Sheriff.....**Travel request for Braden Skilliter and Kelly Iliff to attend OTOA Basic SWAT course at Allen Co EMA with purchase order for registration, meals and other for \$ 1650.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers via teleconference by reciting the Pledge of Allegiance.

Commissioners Schroeder and Lammers held discussions on Recycling and trying to get some new employees.

Commissioner Schlumbohm joined the meeting via teleconference.

The business agenda was held with Commissioners Schroeder and Schlumbohm and Lammers both via teleconference and Cindy Landwehr, Clerk.

Board of Elections members Carla Tooman and Tony Schroeder met with Commissioners Schroeder and Schlumbohm and Lammers – both via teleconference to discuss employee

compensation. They are reorganizing their Board for the new term. Kurt and Cathy were unable to attend the meeting today. The reorganization meeting will be March 5. The BOE staff noticed that there will be a 3% excess left in the budget after this year. They would like to inform the Commissioners of their actions. Some other County offices including the Commissioners have given larger raises than the recommended 2% increase. The BOE would like to give their employees a 3% increase in wages rather than the 2%. The Prosecutor, Commissioners and Engineer gave larger raises. The BOE did replace one of the employees that retired with bringing up a part time person to full time at a lower wage and they did use poll worker for added workers when needed. The part time position was not refilled. They do not think they need to hire to replace they are hoping to fill the positions with the poll workers helping out. And it being a light election year in 2021 will help with the expenses also. Since the money is already appropriated in the line item they can use it. The Commissioners were asking if they would do anything they want anyway, even without the Commissioners approval. All the employees did get the 2% increase and they put in extra hours in 2020 for additional voting hours with evening hours and weekends. The Board would like to give them the additional to give the employees a full 3% increase. The other Board members that are not present are also in favor of the increase. Putnam County was #1 in voter turnout and were very efficient in the whole voting process. The employees have had to increase their duties with cleaning and teaching. There was an issue with receiving the comp hours for COVID with the employees also. The BOE thanked the Commissioners for their help in getting the drop box and the other efficiencies with combining polling locations. The BOE did return funds back to County General for 2020. The Commissioners will have to review the figures and then make a decision for the Board of Elections before their March 5 meeting. The voting machines and software being used was also discussed. The Commissioners want the BOE board members to convey their Congratulations to the BOE staff on their job well done in 2020.

The minutes from Thursday February 11, 2021 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Thursday, February 18, 2021.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes