

**Minutes, Tuesday September 29, 2020**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services  
120 CS1, Contract Services.....\$ 4,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2  
Q 43, Repairs .....\$ 5,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 50, Advance Out	A 25A, Advance In	\$5,000.00
(Repay County General for partial Advance in Feb, 2020 of \$50,000)		

Mr.Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

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Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
57 AO, Advance Out (Repay Advance from May '20)	A 25A, Advance In	\$2,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
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**Now and Then Purchase orders**

**Sheriff**.....purchase order 41209

**EMS**.....purchase order 3608

**General Ditch**.....purchase order 41406

**Sewer Dist #2**.....Purchase order 41410

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Exceptions: Mr. Schroeder none      Mr. Lammers none      Mr. Schlumbohm none  
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**Purchase orders and travel requests**

**CDBG CHIP**.....Purchase order to Quality Mechanical for R. Coulter Home Repair for \$ 9000.00.

**Sewer Dist #2**.....Purchase order to Kuhlman Corp for 10 manhole seals/covers for \$ 502.50.

**Workforce Investment**.....Blanket purchase order for rapid response for \$ 2000.00.

**Children Services**.....Blanket purchase order for foster care for \$ 10,000.00

Purchase order to Keeping Kids Safe - \$ 10,000.00

Purchase order to Mohican Young Star Academy-\$70,000.00

Purchase order to Community Teaching Home -\$25,000.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes            Mr. Lammers yes            Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none            Mr. Schlumbohm none            Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers via conference call by reciting the Pledge of Allegiance.

The Commissioners discussed the options for the interviewees for the Recycling Program with Alaina Siefker. The Commissioners would like to look at hiring another full time person. Hopefully someone can be found that would stick with it to eventually become a driver. A current employee has a wedding coming up so we will need to find someone who can work to cover for that time.

Kim Redman met with Commissioners Schroeder, Schlumbohm and Lammers via conference call to discuss the Clerk of Courts Special Projects fund. Kim stated that the court appointed attorney fees is running low going into the final quarter for municipal court. The monthly average was approx. \$7,000. She is requesting another \$20,000 to finish out the year. Some of this amount will come back from the State as the reimbursement for court appointed attorney fees. Kim said the Sheriff's office would like to go to e-citation to go along with the e-ticketing. There will be printers installed in all the cruisers. The Zuercher system will be used to connect with the State and the courts. Kim presented the fees for the new program. There are license fees and annual maintenance fees. It is hoped that this could qualify as a CARES expense. Kim could use the special projects funds but if it is reimbursable through CARES, she would like the funds returned.

Mike Klear, Stephanie Moore from EMS/EMA met with Commissioners Schroeder, Schlumbohm and Lammers via conference call to discuss the CARES grant funding. Bob Benroth joined the meeting. Mr. Klear explained the deadline for the Public Assistance grant is Sept 30. Mr. Klear was not aware that the County received CARES funding. The EMS/EMA did get a small amount of CARES funding initially. There is a 25% match through the Public Assistance grant. There is also EMP matching Grant. Mr. Klear is interested having the EMS/EMA being eligible for the CARES funding also rather than using the matching grants. There has been a loss in revenue due to COVID. Any hours of quarantine or overtime could be covered under the CARES funding. The Public Assistance grant is only available under a declared state of emergency, which the State of Ohio is under. Bob explained that any extra time worked due to COVID would be covered under the CARES funding. A question of if fringes would be eligible under CARES was discussed. Bob explained any of the PPE and personal safety items for COVID would be eligible. Bob said all the expenses need to be submitted to the Auditor's office for the reimbursement under CARES. Nothing has been reimbursed to the County yet. The deadline to submit has been moved back to November now. Mr. Klear wants to know what will qualify prior to submitting the expenses. Mr. Klear listed some items that would be needed. The EMA training room needs to be upgraded to provide virtual meetings. Auto pulse devices and Lucas devices could be purchased to minimize patient contact. The county currently only has three, these could be purchased for the volunteer squads in the County also. Power cot load systems

would be allowable to minimize patient contact also. The Commissioners suggested he put together a list of items he would need and they can see what funding would be available for those items. There are no communities that have two squads, there are a few spare squads stored in the County. Mr. Klear also said all first responder pay would qualify for CARES funding also. The audit process for this grant was discussed. Everything is being documented. Mr. Lammers asked about the \$20,000 that was initially advanced if that could be paid back through that reimbursement. Yes, it could depending on what it was spent on. The first reimbursement will be coming to replenish the expenses that have been spent on COVID. The Commissioners are appreciative of the work that the EMS/ EMA personnel are doing. Other counties are purchasing vehicles to aid in vaccination. Mr. Klear will put together his list for possible expenses for reimbursement, it was suggested that he prioritize those expenses. Mr. Klear also asked to be updated on any information that pertained to him that was covered at Elected Officials meetings. The actual amount of funding available is not yet known as there are constant changes. Bob explained the funding rounds and the qualifications of each round. Bob explained how the County shares the state funding with the villages and townships within the County.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers via conference call and Cindy Landwehr, Clerk.

The minutes from Thursday September 24, 2020 were reviewed and approved.

Sheriff's office representatives Sheriff Brian Siefker, Brad Nelson, Brandi Anspach and Staci Schroeder met with Commissioners Schroeder, Schlumbohm and Lammers via conference call to discuss grant funding. The Sheriff's office wanted to communicate with the Commissioners regarding what CARES grant funding is being used and applied. Bob Benroth joined the meeting. There is a CJS grant that the Sheriff's office applied for and got awarded. The majority of this grant is hazard pay for the employees who continued to come to work from March –May during the shutdown period. A touchless kiosk for temperature taking could be an expense. The Hazard pay would not apply to those who took sick, comp or vacation time during that period. The CARES grant could cover the portion of PERS/fringes and on the hazard pay. Bob explained that the guidelines for the CARES grant keep changing. Any testing that has been done could be covered also. Bob explained that the expenses can be encumbered up to Dec 30, 2020 to be reimbursed for the CARES grant. Staci needs a signature for the CJS Grant from the Commissioners. Separate account lines will need to be created for the grant funds. It is suggested to get as much other grant funds as possible and use the CARES grant to cover the rest. The Commissioners are appreciative of the Sheriff's office and all their services and the budget looks good so far this year. Mr. Schlumbohm brought up the e ticketing services that is being implemented, and the software costs involved. Any updates to conference rooms for virtual meetings would be allowable expenses also. Mr. Schroeder asked if the County is charging an inmates private insurance for any needed treatments or procedures. Brandi didn't think that was allowable. She will check on it if the regulations have changed.

Commissioners Schroeder, Schlumbohm and Lammers called Sheriff's office to confirm the hazard pay if it was in addition to the hourly rate reimbursed to County or additional over the hourly rate paid to the employee. It was additional paid to the employee.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Commissioners Schroeder, Schlumbohm and Lammers returned from lunch.

Jeff Reinkemeyer and Dylan Borchers met with Commissioners Schroeder, Schlumbohm and Lammers-via conference call to discuss an update on the solar farm project. Liberty Township trustees Gary Kuhlman, Jeff Long and Palmer Township trustees Roger Niese and Denny Niese, Gary Lammers and Bob Benroth attended the meeting also. Mr. Reinkemeyer said they are days away from the application being filed.

Mr. Schlumbohm moved to go into executive session at with Commissioners Schroeder, Schlumbohm and Lammers- via conference call, Gary Lammers County Prosecutor, Bob Benroth County Auditor, Mr. Reinkemeyer and Mr. Borchers, along with Gary Kuhlman Liberty Township, Roger Niese Palmer Township, Jeff Long Liberty Township and Denny Niese Palmer Township to consider confidential information related to the specific business strategy, of an applicant for economic development assistance, and to negotiations with other political subdivisions respecting requests for economic development assistance.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Commissioners went back on the record at 1:45 p.m. No decisions were made.

Bob Benroth discussed with Commissioners Schroeder, Schlumbohm and Lammers the pending legislation regarding the solar project. The Commissioners could contact Dale Arnold or another source for advice on interpretation of the legislation.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, September 29, 2020.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes