

Minutes, Thursday August 27, 2020

Mr. Schroeder moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Childrens Services (SS13, Transfer In).....\$ 996.26

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 304

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, According to the Revised Code of Ohio, Section 955.14 if in any year there is not sufficient money in the dog and kennel fund, after paying the expense of the administration, the Board of County Commissioners may increase dog and kennel registration fees in the county. The amount of the fees must not exceed an amount that the board, in its discretion, estimates is needed to pay all expenses for the administration of the Dog Law. Such a resolution must be adopted not earlier than February 1 and not later than August 31 of any year and must apply to the registration period commencing on December 1 of the current year and ending on January 31 of the following year, unless the period is extended as authorized under the bill. Any increase in fees adopted must be in the ratios of \$2.00 for a dog registration fee and \$10.00 for a kennel registration fee. now therefore, be it

RESOLVED, that the fees for dog licenses and kennel fees will be as follows:

Dog Licenses - \$16.00 Kennel Fees - \$80.00
This is a increase \$2.00 in fees from 2020 \$14.00 per license and \$10.00 poer kennel license.
and be it further

RESOLVED, House Bill 59 was approved allowing dog owners to purchase a three year dog license at three times the cost of one year or a permanent dog license at a cost of ten (10) times the cost of one year. Kennel fees are not included in this.

3-Year Dog License - \$48.00 Permanent Dog License - \$160.00
and be it further

RESOLVED, The 3-year dog license or the permanent dog license can only be purchased in December and January of each year.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
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Mr. Schroeder moved to approve a change order #1 for the Columbus Grove Broadway Street ADA Crosswalk CDBG project to change the contract time to December 1, 2020 from September 1, 2020.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 306

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
14 D 1, Various settlements.....\$220.08

Fund 068, Mental Health
AA 11, Other expense.....\$50.99

Fund 100, E-911 System
100 MS, Miscellaneous.....\$105.83

Fund 022, Brookhill Center School
8 E 7, Miscellaneous expenses..... \$261.77

Fund 063, Health
E 12, Other expense.....\$40.48

Fund 120, PCEMS
120 OTH, Other expense.....\$46.74

2020 Real Estate Mobile Home Tax Settlement

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Manufactured Housing Tax/2nd Half Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	148 AI, Advance in (Advance for Mfg. Housing Tax/2 nd Half)	\$ 12,670.16

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 308

Now and Then Purchase orders

Computerization Juv Court.....purchase order 40892

Law Library.....purchase order 41311

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none
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Purchase orders and travel requests

County General.....Purchase order to Koch Filters for air filters for buildings for \$ 1172.06.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder Mr. Schlumbohm Mr. Lammers

Tim Schnipke stopped in to talk to Commissioners Schroeder, Schlumbohm and Lammers about the materials needed at the Airport to repair the hangar. Upgrading the scissor life was

discussed and Tim said one with all terrain tires would be better. New batteries have been ordered for the current lift. The methods for repairing the hanger were discussed.

Mr. called the meeting to order with Mr. and Mr. by reciting the Pledge of Allegiance.

Bob and Jane Lammers stopped in to talk to the Commissioners and update them on his condition.

Mr. Schlumbohm moved to go into executive session with Commissioners Schroeder, Schlumbohm and Lammers and Bob and Jane Lammers to discuss employment and compensation regarding Bob's position in the Recycling program.

Mr. Lammers seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

The Commissioners went back on record at 9:54 a.m. no decisions were made.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Commissioners Schroeder, Schlumbohm and Lammers met with Joe Burkhart and Bob Benroth to discuss the CARES funding and COVID expenses for the county. Steve Coburn-Griffis joined the meeting also. The Commissioners asked Joe about updating computer equipment for the ability of having the employees work from home and those expenses covered by the COVID-CARES funding. Could it qualify as a disaster recovery plan for other instances also such as flood, derecho etc. If laptops are purchased it would aid in that plan. The Commissioners also want to update any windows 7 machines that are still being used. Joe said there is a firewall in place to aid the security of those machines. There is a higher security issue with the windows 7 machines. Joe does have a plan in place to update those older computers that will be completed by the end of this year. Each office does have a plan to replace computers every few years to keep them updated. Joe does not think all of these computers can be justifiably replaced with COVID money. The new firewall that was purchased this year could qualify as a COVID expense since it did enhance the security deemed necessary for work at home COVID mandates. Any office that incurred an expense will be reimbursed. Joe had a list of qualifying purchases of computer equipment that can be submitted. The county does have software for spam blocker in place and Mr. Lammers wants to increase this protection. Joe does not agree with the spam blocker being a priority currently. Additional antivirus protection would be needed and possibly allowable. Joe has been doing this for the 20 years and agrees that the digital workload requirements have increased exponentially and will continue to increase. The trend of needing increased security is inevitable. The Commissioners asked how many laptops could be needed, Joe said possibly 10 to enable employees to have the capabilities to work from home if needed. They do not want the employees to use their own home computers to work from home due to security issues. Joe did list that webcams would be needed, about 25. Some video equipment was suggested for the Assembly Room to have the ability to broadcast ditch hearings and other meetings. Vince asked when upgrading if we would replace desktops with laptops in the future. Vince said it is nice to be able to take a laptop home to stay caught on thing at work. It is not known if another building closure is coming for sure due to COVID or anything else. Bob read off the allowable expense for CARES. Build functionality, assist court with remote capabilities, digital scanning technology, building modifications, telework costs to

handle remote work. Anything to enhance the public to have access to information online and not have to come in in person. More information can be added to the webpage to enhance access also. Bob said any hours spent on this should be logged for verification for reimbursement. The Commissioners will contact each office for any further needs. The website use has increased because of COVID. Bob stated that the Health Dept. has requested a GIS layer for COVID cases for the county to be added also. The ease of use and information available on the GIS website was discussed. Vince brought up the use of home computers for business use makes those people and computers subject to sunshine law. The expense must be encumbered after by Dec 30, 2020. The county has gotten their initial portion of the CARES/COVID funds. Joe proposed a camera for ZOOM meetings. The County does have access to do conference calls already. Joe said there is a video conference call option in our phone system already.

Commissioners Schroeder, Schlumbohm and Lammers and Bob Benroth discussed the grants that could be available to local small businesses from the CARES funding. Some sample documents were received from Henry County. Bob explained the timeframe of the funds. There is a list of eligible and ineligible expenses. The allowable businesses were also reviewed. There are some additional entities that could be eligible also. It is thought most village and townships will not apply for the funds due to the hassle of requesting a DUNS number and not having large amount of expenses. Ottawa was the only village to apply so far. The guidelines are continually changing. It must be a COVID related expense either supplies, improvements or hours worked. The allowance of businesses applying if that receive PPP loans was discussed. A review board would have to be set up to review the grants applications. The CIC will be invited in to inform them of this. The grant cap would be \$5,000. per applicant.

The minutes from Tuesday August 25, 2020 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Thursday, August 27, 2020.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes