

Minutes for Tuesday, April 21, 2020

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Treasurer of Putnam County has submitted to the Board of Commissioners, her estimate for the aggregate amount of public moneys at any one time during the next four year depository contract to be Twenty Million Dollars (\$20,000,000.00).

and

WHEREAS, The additional services needed by the Treasurer are:

1. Wire transfers, deposit slips, handling of deposits, incoming ACH's and redeem county warrants at no charge.
2. No charge on electronic federal or state tax payment.
3. Provide deposit stamps and deposit slips at no extra charge.
4. To provide lock box service and payment of bills through ACH.
5. Redeposit NSF check twice before return with no return check charge.
6. Supply information immediately of any discrepancies in any bank transaction, including deposit slips and warrants cleared by the bank.
7. Cleared warrants are to be viewed on line (front and back) by the Treasurer's office for up to one year at no charge.
8. Approximate number of warrants to be redeemed in a period of one year is 27,000.
9. Provide a monthly bank statement – with CD of canceled checks.
10. Direct deposit of payroll to various banks.
11. To provide money bags, straps and coin wrappers at no extra charge.
12. To provide internet banking and internet software training at no charge.
13. To have adequate collateral on all deposits at all times, as per Ohio Revised Code.

now therefore, be it

RESOLVED, That the Board of County Commissioners deems it necessary pursuant to Ohio Revised Code, Section 135.33 to notify all eligible institutions in the County of Putnam that the designation as Public Depositor of Active Deposits will be made at 9:00 a.m. on June 16, 2020. The amount estimated to be available for deposit during the four year Depository Contract is \$20,000,000.00 and the last date to submit application is June 2, 2020. Applications must be submitted on the form prescribed by the Ohio Revised Code, Section 135.33.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 86-87

Mr. Schlumbohm moved to approve signing the Memorandum of Understanding between the Putnam County Family and Children First Council and Putnam County Department of Job & Family Services for DJFS to contribute \$1,500.00 for FCFC.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 88-89

Mr. Schlumbohm moved the adoption of the following Resolution:
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children Services
From.....Fund 003, Children Services (SS 13, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$58,356.43
(Jan 2020 through Mar 2020)

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 90

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 004, Child Support Enforcement (2 B 35, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$27,704.74
(Jan 2020 through Mar 2020)

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 91

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set

aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 5,596.62

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 92

Mr. Schlumbohm moved the adoption of the following Resolution on behalf of the Putnam County Job and Family Services:

WHEREAS, Suzy Wischmeyer, Job and Family Services Director, requested that the Board of Commissioners advertise for sealed bids for the purpose of securing a new 2020 vehicle purchase . Vehicle type: 4 door sedan.
now therefore, be it

RESOLVED, Sealed bids for the purchase of the vehicle will be received by the Board of Putnam County Commissioners, Putnam County Court House, 245 East Main Street, Suite 101, Ottawa, Ohio, 45875, until May 8, 2020, at 10:30 a.m., then at said office publicly opened and read aloud.
and be it further

RESOLVED, All interested bidders are invited to submit a bid for a 2020 vehicle purchase according to the requested vehicle specifications. Vehicle specifications can be obtained by calling the Putnam County Job and Family Services (567) 376-3773.
and be it further

RESOLVED, All bids must be accompanied by a 10% bid bond, certified check, cashier's check or letter of credit.
and be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any and all bids submitted.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 93

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer advertised for said bids for 2020 Ditch Maintenance Herbicidal Spraying Program and received said bids on the 2nd day of April, 2020 at which time the bids were opened, publicly read, and tabled for further study,

WHEREAS, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for 2020 County Ditch Maintenance Herbicidal Spraying Program be awarded to Right of Way Management, St. Joe, IN based on their bid read at the bid opening on April 2, 2020.

now therefore, be it

RESOLVED, That after review of bids received and preparation of bid tabulation by Putnam County Engineer, the Board of County Commissioners does hereby award the contract for 2020 County Ditch Maintenance Herbicidal Spraying Program be awarded to Right of Way Management, St. Joe, IN based on their bid read at the bid opening on April 2, 2020.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 94

Now and Then Purchase orders

Sewer Dist #1.....purchase order 40801

Sewer Dist #2.....purchase order 40802

HAVA Grant.....purchase order 39982

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none
Comm. Jrl. 115 , Page 95

Purchase orders and travel requests

Solid Wast Dist Disp Fees.....Purchase order to K & L Ready Mix for concrete seal for recycling pad for\$ 628.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder Mr. Schlumbohm Mr. Lammers
Mr. moved that the minutes/discussion notes be approved as read.

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers discussed the funding avenue for the two heavy rescues units for the county. There is an agreement in place with Kalida already an agreement is needed for Ottawa.

Commissioners Schroeder, Schlumbohm and Lammers talked to Alaina Siefker and got updates on Recycling and the Wellness program.

Tim Schnipke stopped in to give an update to the Commissioners. The Commissioners are in favor to purchase another fogger for EMS and possibly another for the Sheriff's office. The concrete at the recycling site will be cleaned this week to be sealed. He also asked about striping them for bin placement.

Commissioners Schroeder, Schlumbohm and Lammers discussed a proposal presented by Fishel, Downey, Albrecht and Riepenhoff for services for employee issues and union negotiations. The Commissioners are in favor of the charging for services on an as-needed basis.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, Cindy Landwehr, Clerk.

The minutes from Thursday April 16, 2020 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers met with Tracy Warnecke, Treasurer and Bob Benroth, Auditor to discuss the county investments. The Commissioners and Tracy reviewed the Counties investments and amounts that are already within the County banks versus Star Ohio. The Commissioners are concerned about the economy and the state of County's funds bringing as much back to the County as possible. Bob Benroth joined the meeting. On interest rates the local banks might not be better than Star Ohio. The money should be secure with Star Ohio. The rates at local banks could be the best rate depending on how things play out. The Commissioners would like Tracy to look at more local banks for investing more money locally.

Bob brought up the County Fair and if they are going to hold it or not. The decision is still pending. The meat producers within the Country was discussed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday, April 21, 2020.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes