

## Minutes for Tuesday, June 4, 2019

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the OPWC Round 33 County Road Improvement Project;

Now therefore, be it

**RESOLVED**, The Board of Commissioners will receive sealed bids for the OPWC Round 33 County Road Improvement Project on Thursday, June 20, 2019 at 10:30 a.m.;

And be it further

**RESOLVED**, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <http://www.putnamcountyohio.gov/ElectedOfficials/Engineer/BidOpportunities.aspx> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 459  
Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners has received notification from the Ohio Department of Development that the county has been allocated the sum of \$150,000 in Community Development Block Grant (CDBG) funds for fiscal year 2019; and,

**WHEREAS**, The Board solicited projects for funding consideration; and,

**WHEREAS**, The Board received funding requests in the amount of \$229,614.70; and

**WHEREAS**, the Board set the date of May 23, 2019 to hold the Second Public Hearing for comment on the Board's proposed projects for FY 2019; and,

**WHEREAS**, The Board received no verbal or written comments concerning the proposed allocation of funds

now therefore, be it

**RESOLVED**, that the Board of County Commissioners of Putnam County, Ohio, does hereby authorize the submittal of an application to the Ohio Department of Development for fiscal year 2019 CDBG funding; and,

be it further,

**RESOLVED**, that the Board does authorize, a member of the Board of County Commissioners, to electronically submit the grant application, which was prepared by Angie McConnell, Loan & Grant Specialist with WSOS/GLCAP.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 460

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners received a request from the Putnam County Airport Board to increase the compensation of the Airport Board President from \$ 49.00 per meeting to \$ 98.00 per meeting.  
and

**WHEREAS**, The remaining members of the Putnam County Airport Board will remain at a rate of \$49.00 per meeting and the Board Secretary will remain at \$ 75.00 per meeting for the services of taking meeting minutes.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to increase the compensation for the Airport Board President to \$ 98.00 per meeting and all other Airport Board members to remain at their current compensation rate of \$ 49.00 for Board Member and \$ 75.00 for the Board Secretary per meeting attended.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 461

Mr. Schulmbohm moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Projects –  
N 15, CEO Studies ....\$ 3,875.00  
And further

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following increase in revenues is hereby approved:

Fund 008, Capital projects  
N 15, CEAO Studies.....\$3,875.00  
Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 462

Mr. Schlumbohm moved to approve to sign the Ohio Department of Youth Services Juvenile Court Grant Agreement and Funding Application between the State of Ohio Department of Youth Services and Putnam County Board of Commissioners beginning July 1, 2019 through June 30, 2021.

Mr. Schoreder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 463-464-D

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$15,000.00
	(Advance for Ditch Maintenance Fund)	

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 465

Mr. Lammers the adoption of the following Resolution:

**WHEREAS**, The term of member Kim Rieman of the Putnam County Planning Commission has expired and she has agreed to be re-appointed to the positions. now therefore, be it

**RESOLVED**, The following, in addition to the three county commissioners, are members of the Putnam County Planning Commission:

Term Expires July 31, 2021

Mr. David Wiegand, 465 South Water Street, Ft. Jennings, Ohio 45844  
Telephone 286-2774

Term Expires February 25, 2022

Mr. Brad Brubaker, % Sheriff's Office, 1035 Heritage Trail, Ottawa, Ohio 45875  
Telephone 659-5919 home; 523-3208 business

Mr. Steve Leopold, 11226 St. Rt. 15, Ottawa, Ohio 45875  
Telephone 523-4124

Term Expires March 30, 2022

Mr. Roger Kruse, 10695 St. Rt. 12, Columbus Grove, Ohio 45830  
Telephone 419-659-2722

Term Expires May 23, 2022

Mrs. Kim Rieman, % Putnam Co. Health Dept., 256 Williamstown Rd., P.O.  
P.O. Box 330, Ottawa, OH 45875 Telephone 523-5608 business

Term Expires July 26, 2020

Mr. Michael L. Lenhart. 104 W. Laura Lane, Ottawa, Ohio 45875  
Telephone 523-6931 business

Mr. Jeff Giesige 8703 Road 2, Leipsic, Ohio 45856  
Telephone 523-5159 business

Term Expires March 17, 2021

Mr. Steven Odenweller, 210 Chestnut Street, Ottawa, Ohio  
Telephone 523-4097-home

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Comm. Jrl. 113, Page 466

### Now and Then Purchase order

**Probation Supervision**.....Purchase order 38696, 38698  
**EMS**..... Purchase order 3381  
**VAWA Grant**.....Purchase order 39059

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes                      Mr. Schlumbohm yes                      Mr. Schroeder yes  
Exceptions: Mr. Lammers none                      Mr. Schlumbohm none                      Mr. Schroeder none  
Comm. Jrl. 113, Page 467

### Purchase orders and travel requests

**Recorder**.....Travel request for Cathy Recker to attend the Ohio Records Assoc summer conference at Maumee Bay Conference Center in June 18-20, 2019 with expenses for mileage, lodging, and meals for \$ 1034.00.

**Children Services**....blanket purchase order for Foster care for\$ 10,000.00. Purchase order to Kohls Department Store for clothing, bedding and shoes for \$ 10,000.00. Purchase order to Kohls for \$10,000.00. Blanket purchase order for Kinship caregiver for \$ 10,000.00.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none      Mr. Schroeder none      Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers and by reciting the Pledge of Allegiance.

Tim Schnipke stopped in to give the Commissioners an update on the Sewer Dist #2 pump station. He said it needs to be moved up on priority list to be replaced due to increased repairs needed. Mr. Schlumbohm is working on the plans for replacing it, he is working with Advanced Rehab on the plans. Tim said the pump is getting checked daily and is increasing on maintenance needs. The repairs that have been done have helped but there are other electrical issues in the control panel. The panels will be going to three phase electric and then the pumps will need to be replaced to be compatible with the three phase. The roof at the Ag Complex that had the rotten area will be repaired while the roof is being replaced. Tim showed progress pictures of the roof. The asphalt was laid yesterday at the Glandorf Complex parking lot. Mr. Schlumbohm joined the meeting. Tim explained a change order that will be coming for the parking lot and he asked if parking blocks would be needed. The Commissioners were in agreement to purchase the parking blocks. Tim gave an update on the Landfill maintenance and the spraying that is needed. Tim asked when Morman's will be mowing as it will determine the next spraying. Prime spraying will be in September. Wellman was here last week to view the courthouse roof and advised that additional roof drains will be needed on the Courthouse. These drains were not included on the prints that were done by Technicon Design Group. The additional drains will be additional costs to the gutter system. No quotes have been given for these changes yet but it will be costly. The contractor will do as-built drawings and new drawings from Technicon should not be needed. The materials for the drains were discussed. The remaining records in the attic needs to be removed so these drains can be worked on. The additional gutters will be needed to hopefully reduce any future maintenance needs.

Commissioners Schroeder, Schlumbohm and Lammers attended the Elected Officials meeting in the lunch room.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The second public hearing for the Leipsic CDBG NRG project was held at 10:30 a.m.

The minutes from Thursday May 30, 2019 were reviewed and approved.

Commissioners contacted Bockrath & Associates for engineering and drawing up the new pump for sewer district #2. A grant application will be included with the engineering for the pump. Certified estimates from an engineer will be needed for the grant application. Greg Bockrath will put together a quote to present to the Commissioners.

Mr.      moved to adjourn for lunch.

Mr.       seconded the motion.

Vote: Lammers     Schlumbohm     Schroeder

Commissioners returned from lunch.

Jeff Reinkemeyer of Avangrid and Dylan Borchers of Brickler & Eckler met with Commissioners Schroeder, Schlumbohm and Lammers to have follow up discussion regarding the Alternative Energy Zone. Roger Niese and Denny Verhoff were also in attendance.

Mr. Reinkemeyer gave an update that Avangrid is continuing to settle in on new site. 150 megawatts with potential locations for a substation identified.

Mr. Schroeder moved to go into executive session with all Commissioners and Dylan Borchers, Jeff Reinkemeyer, and Palmer Township trustees Verhoff and Niese to consider confidential information related to the specific business strategy, of an applicant for economic development assistance, and to negotiations with other political subdivisions respecting requests for economic development assistance.

Mr. Schlumbohm seconded the motion.

Lammers yes Schlumbohm yes Schroeder yes

Commissioners went back on record at 1:56 p.m. No decisions were made.

A Records Commission meeting was held at 2:00 p.m. with Commissioner Lammers, Kim Redman, Jeremy Maag, Staci Schroeder, Becky Young, Cathy Recker and Sherri Britsch. Cathy opened the meeting that she is working on getting an onsite training session set up and having someone come in to present. Sherri said the reports that have been submitted have been approved. Kim Redman said Judge Borer does want to be part of the training session when it happens. Staci wants some information on records retention and disposal of records for the Sheriff's office. Jeremy reviewed the forms for them along with the approval processes. Staci confirmed that a form RC-3 must be completed before any records are destroyed. The forms must also be kept. Sherri confirmed that is on the RC-2 when it is returned if the box is marked then a RC-3 is not needed. Board of Elections and Home Health & Hospice still need to be updated. Coroner just tool office so she is settling in. Office of Public Safety still need to submit also. The shredder will be moved out to the Record's building. All of the offices have moved their records out of the attic except Probate which will need to be moved prior to the courthouse roof replacement. Next meeting will be Tuesday September 3, 2019 at 2:00 p.m.

Ann Meyer from OSU Extension called to report to that the Commissioners that the Frig/freezer unit is not working properly. The freezer unit is not freezing. They did turn it off and clean it out but it still does not work. The Commissioners suggested Ann to call Mark Morman to see if he could repair.

Mr. Schlumbohm left for the day.

Mr. Schroeder        moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Lammers yes Schlumbohm absent Schroeder yes

Mr. Schroeder moved to approve the minutes as read from Tuesday, June 4, 2019.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes