

Minutes for Tuesday, February 12, 2019

Mr. Schroeder moved the adoption of the following resolution:

WHEREAS, the Ohio Development Services Agency, Office of Community Development (OCD), provides financial assistance to local governments for the purpose of addressing local housing needs; and

WHEREAS, Putnam County has identified its affordable housing needs through OCD's required planning process of consulting with local housing service providers in Putnam County, and evaluating local distress criteria; and

WHEREAS, Putnam County desires to participate in the Community Housing Impact & Preservation (CHIP) Program, to provide new construction, housing rehabilitation and repairs, rental assistance and other housing services to low and moderate income residents; and

WHEREAS, Putnam County intends to partner with Allen County and the City of Delphos in order to maximize grant funds and improve the potential to be funded; and

WHEREAS, the Board of County Commissioners of Putnam County has the authority to apply for and administer CHIP program funds on behalf of the County and City partners; and

WHEREAS, appropriate Public Hearings will be held to receive public input for the application; and

WHEREAS, the Board of County Commissioners of Putnam County must select and authorize WSOS Community Action Commission, Inc. (WSOS) to act in connection with the application and to provide assistance in program design, administration and implementation; now, therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PUTNAM COUNTY, STATE OF OHIO:

SECTION 1. That the President of the Board of Commissioners of Putnam County is hereby authorized to submit an application via Ohio Community and Energy Assistance Network (OCEAN) for funding to the Ohio Development Services Agency, Office of Community Development, for up to \$1,100,000 in CHIP program funds.

SECTION 2. That the Board of Commissioners of Putnam County hereby selects and authorizes WSOS to prepare said application on behalf of the Putnam County Commissioners and procures and designates WSOS to administer and implement the CHIP program, should it be funded.

SECTION 3. That the Board of Commissioners of Putnam County hereby understands and agrees that participation in the CHIP program will require compliance with program guidelines and assurances.

Be it resolved, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were so adopted in an open

meeting of this Board, and that all formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes
Comm. Jrl. 113, Page 273-274

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For County General
2 G 2A, Compensation of Municipal Court.....\$622.00
2 E 1, Salary Clerk of Courts.....\$ 2,491.00
(due to Senate Bill 296)

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes
Comm. Jrl. 113, Page 275

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001
For Common Pleas
2 B 6, Attorney Fees, Indigent... \$ 222.00

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes
Comm. Jrl. 113, Page 276

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 17A, Contingencies.....\$ 90,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes
Comm. Jrl. 113, Page 277

Now and Then Purchase order

Children Services.....purchase order 80199

Public Assistance.....purchase order 60305

County General.....purchase order 38528, 38529

Common Pleas.....purchase order 38479

Muni Court.....purchase order 37011

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm Mr. Schroeder none
Comm. Jrl. 113, Page 278

Purchase orders and travel requests

County General.....Purchase order to Friends Office for 40 boxes of 8 1/2 x11 copy papers and 6 boxes of 8 1/2 z 14 copy papers for \$ 1618.94. Purchase order to Manufacturers Supply for 3 wall heaters for Ag Complex for \$ 480.00. Purchase order to Manufacturers Supply for a wall heater for Courthouse for \$ 175.00. Purchase order to Brooky's for 2019 wellness incentive gas cards for \$ 3600.00. Purchase order to Ottawa Oil for 2019 wellness incentive gas cards for \$ 3000.00. Purchase order to Zuercher Technologies for remaining Sheriff and Jail portions for \$ 88,956.00. Purchase order to .Amazon/Syncb for 2 Hoover bagless vacuums \$ 230.58 and 1 Shark Rotator NV755 for \$ 110.59. Purchase order to CLCCA for 2019 dues & membership for \$ 125.00.

EMS.....Purchase order to Lima Radio Hospital for 3 XTS5000 Motorola OEM batteries for \$ 500.00.

Veteran Service Commission.....Travel request for Joe Moenter, Mike Morman, Ken Dunstan, Randy Gasser, Denny Hanneman, to attend the OSACVSO spring conference in Columbus March 29-31, 2019 with purchase order for \$2,183.00.

Equip-Title Admin.....Purchase order to Government Forms & Supplies for new envelopes for \$ 468.50.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes

Exceptions: Mr. Schlumbohm Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers by reciting the Pledge of Allegiance.

Tim Schnipke stopped in to talk to the Commissioners regarding some repairs needed on a snow plow, blade pump and strobe light. The Commissioners asked Tim about the easement for the Maumee Conservancy district to have maintenance access for the diversion channel. Tim said the drainage for the parking lot is along the edge and they do not want that to be damaged by heavy trucks. Tim showed the drainage plans and where the access will be and that a drive pipe would need to be installed. The Commissioners will talk to Lynn Armev and confirm the area needed. The requirements were discussed to inform Lynn Armev of what will be needed. The check valves for Sewer Dist #2 are on back order with a projected delivery date of March.

Karen and Becky at Board of Elections called in about the new voting equipment and to have the Commissioners reviewed the costs of the equipment and the preventative maintenance agreement amounts. Do the Commissioners want to pay in a lump sum or by year? The Board of Elections will confirm the figures and the Commissioners will review and discuss. There are going to be 12 polling stations within the County now. The procedure for absentee voting will be changing to make it easier.

Commissioners Schroeder and Lammers discussed the requirements for the easement for Maumee Conservancy district so to not destroy the parking area that has just been repaved.

Karen and Becky called back to confirm the preventative maintenance payments and the payments for the voting equipment and warranty information. The Commissioners will still review the contract and get back to the Board of Elections. Vince confirmed the past payments to adjust the budget accordingly. The payments will go down in the next five years and then the payments will increase again. The budget does have sufficient funds for the maintenance payments. The Board of Elections will confirm with their board for payments. There is no primary elections for Putnam County this year which this a cost savings.

Commissioner Lammers and Schroeder called Lynn Armev and Steve Wilson regarding the easement with the weight requirements they are wanting and payments for maintenance. Mr. Lammers explained the parking lot expansion that is being done at the O-G Road building along with the drainage for the parking lot. The usage of the drive was explained by Steve Wilson and the additional use of the neighboring property also. The Commissioners would like to put in a weight limit on the use of the drive. If stone or a larger vehicle is needed that will be requested as needed with prior approval of the Commissioners. The Commissioners would also like to collect an easement cost for maintenance of the drive, which could be negotiated. Maumee Conservancy would be responsible for any damages.

The business agenda was held with Commissioners Schroeder and Lammers; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The minutes from Thursday February 7, 2019 were reviewed and approved.

Gary Lammers stopped in to discuss the Matrix purchase with Commissioners Schroeder and Lammers. The Commissioners will cover the purchase price since it was not figured in to the 2019 budget. The Commissioners asked if he had any funds in his budget for the maintenance fees. It will definite save time and supplies and storage space. Gary is not sure where all the

savings will be yet, he will know more when it is in service. Gary was waiting on confirmation from the Commissioners before signing the contract with Matrix. Gary may be able to pay a portion of the maintenance fees for sure.

Gary confirmed the Road 5 settlement for Basinger Farms and entries on all others were filed except Maag and Weis which were signed within the last two weeks.

The Commissioners also talked to Gary about the easement with Maumee Conservancy District and the weight limits and collecting for maintenance of the driveway.

Mr. Lammers moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm absent Schroeder yes

Mr. Lammers moved to approve the minutes as read from Tuesday, February 12, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes