

Minutes for Thursday, February 20, 2020

Mr. Lammers moved to approve signing the purchase and sale agreement between the Board of Putnam County Commissioners and the Putnam County Airport Authority for the purchase of three parcels of land surrounding the current airport totaling 11.438 acres for future airport development for the purchase price of \$ 107,000.00.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm absent
Comm. Jrl. 115 , Page 016-016H

Now and Then Purchase orders

Capital Improvement.....purchase order 40663

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm absent
Exceptions: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
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Purchase orders and travel requests

Safe Communities....Travel request for Sheriff employees-Brian Siefker, Kelly Iliff, Braden Skilliter, Randy Weller, and Heather Weller to attend the OTDA Training at Kalahari Jun 7-12, 2020 with purchase order for registration, lodging, meals and parking for \$ 2,185.00.

EMS.....Travel request for Mike Klear and Nancy Erhart to attend the SERB advance negotiations Training at Ohio Library in Columbus on April 13, 2020 with purchase order for \$24.00 for meals.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm absent

Exceptions: Mr. Schroeder none Mr. Schlumbohm Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers by reciting the Pledge of Allegiance.

Tim Schnipke met with Commissioners Schroeder and Lammers to discuss the purchase of new snow removal equipment. Tim presented some quotes for updating the snow removal

equipment. Broom, blower, cab, vacuum bagger and mower deck for a new tractor. The equipment would also be used for cleaning the warehouse space at the Ag Complex and mowing. There would be other equipment to trade in toward the purchase also. The Commissioners are ok with the purchase.

Tim is going to talk to Dog Warden about a new truck to see if he is ready to upgrade again. Tim is looking ahead to see what will be aging out and what will be needed. Tim said the maintenance office is complete if the Commissioners would want to come and look at it.

The business agenda was held with Commissioners Schroeder and Lammers, Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The minutes from Tuesday February 18, 2020 were reviewed and approved.

Commissioners Schroeder and Lammers held discussions on offering a settlement for a workers compensation claim for an employee. The figures of the claim were reviewed. The Commissioners are willing to start the negotiations with the employee.

Mr. Schroeder moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm absent

Commissioners Schroeder and Lammers returned to the office.

Tom Liebrecht met with Commissioners Schroeder and Lammers and Joe Burkhart to present website design information. ADA compliance certification of the website was discussed. Mr. Liebrecht hosts through another company from California. Mr. Liebrecht explained that there is an add on to confirm ADA compliance on a monthly basis. Mr. Liebrecht has a statement posted on some sites that if an issue arises to contact him and he will correct the issue. There are no specific rules to be ADA complaint is all up to a judge to determine. It was recommended by Joe to have the website checked at least monthly for ADA compliance. Mr. Liebrecht's charge was \$75.00 per website per month. Mr. Lammers said the monthly ADA compliance should be included in his bid. The Commissioners are looking to having website assistance for at least 5 years. Mr. Lammers is interested in getting RFP's and quotes from Twin Elm and Mr. Liebrecht to narrow down the choices. Mr. Liebrecht said all the content of the website would belong to the County. The quotes should include all the costs for all four websites. Security is the biggest issue with the website currently. Putnamcountyohio.gov, sheriffoff.com, putnamcountyrecycles.com and pcops.org are the websites being discussed for changes. It was discussed to have all the websites looking related and being consistent.

Joe will put together the requests for proposals from the vendors so all the proposals will be for the same services.

Mike Schroth met with Commissioners Schroeder and Lammers to discuss employment and hours. Mr. Schroth came into discuss his overtime hours and to explain some of the hours. He does host hours for people to purchase their dog tags on off hours and weekends. He also explained the care of the dogs and the cleaning needed at the dog shelter when there are dogs being housed. He wants to keep it clean and reputable. Mike does contribute hours that he does not report and he is on call 24 hours a day. The Commissioners suggested flexing his time, if he has a late call to shorten his time the next day if possible. Commissioner Lammers suggested

requesting more part time help to assist with afterhours and weekend care taking of the dogs. Mike said he has a part time person in mind to hire. Commissioners are in favor of him hiring another part time person.

Mr. Lammers moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm absent

Mr. Schroeder moved to approve the minutes as read from Thursday, February 20, 2020.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers absent Mr. Schlumbohm yes